



# **GOVERNOR'S 2009**

## **VIRGINIA FIRE SERVICES AWARD PROGRAM**

### *Award Categories and Nomination Packet*

**Sponsored by the:  
Virginia Department of Fire Programs  
and the  
Virginia Fire Services Board**



# **Governor's 2009 Fire Services Awards**

The Governor's Fire Service Awards were established in 2002 as a formal recognition of excellence in Virginia's Fire Services. The awards are presented annually to recipients in seven categories. Each award has its own criteria. Nominations are accepted in each category, which are then reviewed, scored and selected for recommendation by the Virginia Fire Services Board. The recommendations are forwarded to the Governor through the Secretary of Public Safety for final approval. The awards are then presented each February at the annual Virginia Fire Chiefs Association Expo and Symposium. This forum allows for the awards to be presented formally before the recipient's peers. This year marks the seventh anniversary of the awards.

## **NOMINATION INFORMATION**

Everyone is encouraged to submit nominations for the Governor's 2009 Virginia Fire Services Award program. Nominations must be typed or handwritten, in a legible manner, on the enclosed nomination form. The person making the nomination should have knowledge of the nominee's qualifications and should carefully select the category that most appropriately matches the nominee's qualifications.

A checklist of required supporting documentation verifying the nominee's qualifications has been included in the nomination packet. These requirements include one letter of recommendation by the individual making the nomination and a copy of the nominee's resume or list of accomplishments. **NOTE:** six (6) copies of the nomination form, including all required supporting materials must be submitted. Facsimiles will not be accepted.

## **MAILING/DELIVERING COMPLETED NOMINATIONS**

Completed nomination packets, including six (6) copies, must be submitted to:

Governor's 2009 Virginia Fire Services Award Program  
c/o Virginia Department of Fire Programs  
Attn: Brook M. Pittinger  
1005 Technology Park Drive  
Glen Allen, Virginia 23059

Questions should be directed to Mrs. Brook Pittinger, Director of Administration:  
brook.pittinger@vdfp.virginia.gov; 804/ 371-0220 or toll-free 1866-4VAFIRE.

## **DEADLINE**

Nomination packages must be postmarked by **December 31, 2009**. There will be no exceptions and no facsimiles will be accepted.

## **SELECTION PROCESS**

The Executive Committee of the Virginia Fire Services Board will serve as the Governor's Virginia Fire Services Award Selection Committee.

Once all nomination packages have been received, the Director of Administration for VDFP will forward them to the selection committee. The selection committee will review and score all nomination packets. After reviewing and scoring all nominations, a

determination will be made by the selection committee. The selection committee will then forward their recommendations to the Governor, through the Secretary of Public Safety for final approval.

Please note that several of the eligibility criteria have changed. Many of the eligibility criteria have been expanded to include Commonwealth of Virginia employees in addition to locality employees that are eligible for the award category.

## **RECOGNITION OF NOMINEES AND PRESENTATION OF AWARDS**

The Governor's Virginia Fire Services Awards recipients will be announced and honored at the Virginia Fire Chiefs Association's Mid-Atlantic Expo & Symposium in February 2010 in Virginia Beach.

## **CATEGORIES AND CRITERIA FOR 2009 AWARDS**

### **GOVERNOR'S AWARD FOR EXCELLENCE IN VIRGINIA'S FIRE SERVICE**

**CRITERIA:** An individual who exemplifies an outstanding dedication to helping protect the citizens of Virginia against the devastating effects of fire, not only in their own jurisdictions, but in other areas of the Commonwealth.

**ELIGIBILITY:** Any individual belonging to a recognized municipal, state or DOD Fire Department, or assigned to a suppression force or team working directly for the Commonwealth of Virginia or the United States Federal Government working within the Commonwealth of Virginia.

### **GOVERNOR'S AWARD FOR EXCELLENCE IN VIRGINIA'S PUBLIC FIRE AND LIFE SAFETY EDUCATION**

**CRITERIA:** An individual who exemplifies outstanding dedication and service for the furtherance of Virginia Public Fire & Life Safety Education not only in their own department, but in other areas of the Commonwealth as well.

**ELIGIBILITY:** Any individual belonging to a recognized municipal, state or DOD Fire Department, or assigned to a suppression force or team working directly for the Commonwealth of Virginia or for the United States Federal Government working within the Commonwealth of Virginia, and are engaged in Virginia Public Fire & Life Safety Education.

### **GOVERNOR'S AWARD FOR EXCELLENCE IN VIRGINIA'S FIRE SERVICE MANAGEMENT**

**CRITERIA:** Any Officer or Fire Department that has demonstrated exceptional dedication to sound management principles and excellence in fire service leadership not only in their own department, but for the greater good of other fire departments within the Commonwealth.

**ELIGIBILITY:** Any Fire Department or Fire Officer belonging to a recognized municipal, state or DOD Fire Department, or assigned to a suppression force or team working directly for the Commonwealth of Virginia or for the United States Federal Government, working within the Commonwealth of Virginia.

# **CATEGORIES AND CRITERIA FOR 2009 AWARDS**

## **CONTINUED**

### **GOVERNOR'S AWARD FOR EXCELLENCE IN VIRGINIA'S FIRE SERVICE TRAINING**

CRITERIA: Any individual providing lesson plans, support or delivery of programs within the Commonwealth which are fire service related.

ELIGIBILITY: Any instructor belonging to a recognized municipal, state or DOD Fire Department, or assigned to a suppression force or team working directly for the Commonwealth of Virginia or for the United States Federal Government, working within the Commonwealth of Virginia.

### **GOVERNOR'S AWARD FOR EXCELLENCE IN VIRGINIA'S FIRE PREVENTION**

CRITERIA: Any individual who has demonstrated exceptional dedication to the field of fire prevention; to include the adoption, amendment or interpretation of the Statewide Fire Prevention Code, Statewide Building Code, other related codes or fire prevention principles that would impact not only their own jurisdiction but other localities as well.

ELIGIBILITY: Any individual working for a municipality within the Commonwealth of Virginia or belonging to a recognized state or DOD Fire Department, or working directly for the Commonwealth of Virginia or for the United States Federal Government, working within the Commonwealth of Virginia.

### **GOVERNOR'S AWARD FOR EXCELLENCE IN VIRGINIA'S FIRE SERVICE SUPPORT - PRIVATE SECTOR -**

CRITERIA: Any private sector or nonprofit entity that has demonstrated exceptional dedication to the success of Virginia Fire Services throughout the Commonwealth of Virginia.

ELIGIBILITY: Any private sector or nonprofit organization.

### **GOVERNOR'S AWARD FOR OUTSTANDING FIRE DEPARTMENT RESPONSE**

CRITERIA: Any outstanding Fire Department Response made in the last year, that demonstrates mutual aid, integration of multiple system components, interagency interfacing and cooperation, or complex assessment or rescue. The nomination must include a copy of the VFIRS report.

ELIGIBILITY: Any fire service organization.

**CATEGORIES AND CRITERIA FOR 2009 AWARDS**  
**CONTINUED**

**GOVERNOR'S CIVILIAN LIFE SAVING AWARD**

CRITERIA: Any civilian, with no fire service affiliation, who exemplifies an outstanding dedication to helping protect the citizens of Virginia against the devastating effects of fire.

ELIGIBILITY: Any citizen, with no fire service affiliation, of the Commonwealth of Virginia

# GOVERNOR'S 2009 VIRGINIA FIRE SERVICES AWARD PROGRAM



## NOMINATION FORM

Check only one category for this nomination. Nominate only one person or organization per form. Please review the awards criteria to ensure that the nominee is placed in the most appropriate category.

1. \_\_\_\_\_ **Excellence in Virginia Fire Services**
2. \_\_\_\_\_ **Excellence in Virginia Fire and Life Safety Education**
3. \_\_\_\_\_ **Excellence in Virginia Fire Service Management**
4. \_\_\_\_\_ **Excellence in Virginia Fire Service Training**
5. \_\_\_\_\_ **Excellence in Virginia Fire Prevention**
6. \_\_\_\_\_ **Excellence in Private Sector Virginia Fire Services Support**
7. \_\_\_\_\_ **Outstanding Fire Department Response**
8. \_\_\_\_\_ **Civilian Lifesaving Award**

Name of Nominee/Organization:

\_\_\_\_\_

Address:

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**GOVERNOR'S 2009  
VIRGINIA FIRE SERVICES  
AWARD PROGRAM**



**NOMINATION FORM**

Nomination submitted by:

\_\_\_\_\_

Address:

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**DOCUMENTATION SUPPORTING NOMINATION**

Please include the following information for each nomination:

1. Please include an executive summary listing the reasons for your nomination.
2. Please include your letter of recommendation for this individual/organization.
3. Please include a resume or list of accomplishments or experiences of the individual/organization nominated.
4. Please include 6 copies (all documentation) of each nomination you are submitting.
5. Please mail each nomination packet(s) to:

Governor's Virginia Fire Services Award Program  
c/o Virginia Department of Fire Programs  
Attn: Brook M. Pittinger  
1005 Technology Park Drive  
Glen Allen, Virginia 23059