

# Virginia Department of Fire Programs

## Instructor Symposium 2012



March 17-18, 2012

Tidewater Community College - Virginia Beach Campus  
Pungo Hall  
1700 College Crescent Virginia Beach, VA 23453

**2012 Instructor Symposium  
Tidewater Community College  
Virginia Beach Campus**

The Virginia Department of Fire Programs Division 5 Office will be host to Instructor Symposium 2012 March 17-18, 2012. This symposium is designed to meet the need for instructors statewide. All Train-the-Trainers will be offered in the new format with classroom didactic sessions and practicum exercises where applicable. All instructors will be required to complete 16 hours of instruction within a 24-month period.

**Registration**

Open registration will begin on December 19, 2011. Applications received prior to that date will be returned. Registrations received will be processed on a “first come, first served” basis. Pre-registration will close March 9, 2012. Pre-tests will be available after February 1, 2012 for those courses requiring a pre-test. For additional information, contact VDFP Division 5 – Hampton (757) 727-4700.

**Check In**

All students must check-in at Pungo Hall (Building F on campus map) on the Tidewater Community College – Virginia Beach Campus between 7:30 AM and 7:45 AM., or one hour prior to course beginning. Classroom assignments will be provided at check in.

**Books**

Books that are required will be available for purchase and pick up after students check-in at registration. Book costs will be provided in your registration letter. Cash or checks will only be accepted for the amount of purchase for any books.

**Additional Information**

**Hotel Information**

Candlewood Suites-Va Beach  
4437 Bonney Rd, VA Beach 757-213-1500  
3.9 miles

Crowne Plaza Hotel-Va Beach  
4453 Bonney Rd, VA Beach 757-473-1700  
3.8 miles

Days Inn  
4600 Bonney Rd, VA Beach 757-473-9745  
4.0 miles

Wynnwood-Lynnhaven  
804 Lynnhaven Pkwy, Va Beach 757-427-5500  
2.4 miles (heavy jet noise)



## **2 Day Train the Trainers**

### **Fire Instructor I and II Train the Trainer-**

**Description:** This course is designed to review the updated Fire Instructor I and II program materials, classroom responsibility of the Instructor Trainer and flow and control of the classroom and presentation skills.

**Prerequisites:** Fire Instructor II and NFPA 1403 Awareness, and completion Fire Instructor I and II classes. This course will be taught in two eight hours sessions. Saturday will cover Instructor I followed by Instructor II overview on Sunday.

**Hours:** 16

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

### **Hazardous Materials Awareness and Operations Train the Trainer-**

**Description:** This course is designed to review the new Hazardous Materials program and give the Instructor the tools to deliver a quality program. Emphasis will be placed on scheduling, lecture, and fieldwork. This course will be taught in cooperation with Virginia Department of Emergency Management training staff. **This TtT will be required to teach the new Hazardous Materials Awareness and Operations program. It is open to current HMO Instructors as well as new instructors.**

**Prerequisites:** Fire Instructor I and NFPA 1403 Awareness. **A PRETEST WILL BE GIVEN FOR THIS COURSE.**

**Hours:** 16

**Special Note:** Class consists of both lecture and practical stations. Students must bring full PPE and SCBA to class. A pretest is required for all candidates by March 9, 2012. Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

### **Incident Command System Train-the-Trainer-**

**Description:** The course is designed to review the core components of the Department of Homeland Security Incident Command System curriculum with emphasis on ICS-300 and ICS-400 classes. The ICS curriculum provides the foundational training for managing incidents consistently within the framework of the National Incident Management System (NIMS). ICS 300 and ICS-400 training provides fundamental training in intermediate and advanced elements of the Incident Command System. (Note: This program will not provide all content for any ICS curriculum.)

**Prerequisites:** Fire Instructor II and NFPA 1403 Awareness; completion of approved ICS-100, 200, 300, and 400 courses, IS-700, and IS-800. Candidates must also document operational experience in a command or general staff capacity on an incident lasting more than one operational period and involving the development of an incident action plan.

**Hours:** 16

**Special Note:** Class size will be limited to 24 students. Instructor candidates must be prepared to provide documentation (verifiable transcript or paper copy of all appropriate certificates for prerequisite training) and may be required to serve as a "supporting instructor" with a currently approved lead instructor for one or more course deliveries prior to being authorized to assume a lead instructor role.

### **Mayday!!! Firefighter Down (16 hour) Train the Trainer -**

**Description:** This course is designed to review the new Mayday program and give the Instructor the tools to deliver a quality program. Candidates will observe the lecture component of the program and then rotate through all positions of all the practical skills. **This TtT will be required to teach the new Mayday Firefighter Down!!! program. It is open to current Instructors as well as new Instructors.**

**Prerequisites:** Fire Instructor II and NFPA 1403 Awareness; and completion of a 16 hour Mayday!!! Firefighter Down course.

**Hours:** 16

**Special Note:** This is a very physical course. Students must bring PPE, SCBA, and spare bottle to class. Once complete the instructor must complete 16 hours of field instruction with an existing instructor. For those instructors currently approved for the previous version of Mayday FF Down, and desire to continue with the new program, will be required to demonstrate proficiency in each practical skill.

### **NFA Preparation for Initial Company Operations (PICO) Train the Trainer-**

**Description:** This course is designed to review the PICO program and give the Instructor the tools to deliver a quality program. The PICO course is designed to develop a better understanding of the role and responsibilities of a Company Officer in preparing their company operations. It attempts to clarify the transition from firefighter to company officer and the new role relating to leadership and safety.

**Prerequisites:** Fire Instructor II and NFPA 1403 Awareness, and completion of the NFA MCTO series of classes. IS 100, 200 and 700 is also a NFA mandatory pre-requisite.

**Hours:** 16

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

## **Saturday Only Train the Trainers**

### **Emergency Vehicle Operator Course Train the Trainer- (0800-1200)**

**Description:** This course is designed to review the new EVOC program and give the Instructor the tools to deliver a quality program. Emphasis will be placed on scheduling, lecture, and fieldwork. **This class will be required if an instructor desires to continue teaching EVOC. It is open to current Instructors as well as new Instructors.**

**Prerequisites:** Instructor I and NFPA 1403 Awareness with the basic EVOC level 3 program. All students must furnish a driving record by the morning of class.

**Hours:** 4

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

### **Driver/Operator Pumper Train-the-Trainer- (0800-1200) Updated new course offering (0800-1200)**

**Description:** This course is designed to review the 5 module course. Time will be spent in each module along with hands-on operations. Course instructor manuals and PowerPoint presentations will be available for use through each Division Office once candidate has successfully completed all requirements for this course. Personal copies of instructor materials may also be purchased through the VDFP Bookstore in Glen Allen prior to the course. \*\*\*

**Please Note\*\*\*** If an instructor candidate attends the Driver Pumper Train-the-Trainer he or she will certify his or herself to teach the Basic Pump Operator and Rural Water Supply program without having to take the additional TtT as long he or she has completed the attendance courses.

**Prerequisite:** Students Fire Instructor Level I, and NFPA 1403 Awareness, EVOC S3 certification, Current certification in D/OP. All students must furnish a driving record by the morning of class.

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

### **Fire Officer Level III (0800 - 1200)**

**Description:** This course is designed to review the components of the Fire Officer III training program. Each module will be reviewed and emphasis will be placed on instructor and student expectations. The final student project will be broken down so the new Instructor will have a firm understanding final outcome.

**Prerequisites:** Current Instructor II and Fire Officer Level III. Command Officer Experience with higher education completion.

**Hours:** 4

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

### **Fire Officer I and II for Online Delivery Update (1300-1700)**

**Description:** This course is designed to review the new Fire Officer I and II On-line Blended Learning training programs. Time will be spent reviewing transitions from Online Learning to in-class sessions.

**Prerequisites:** Current Instructor II and Fire Officer I and II. New instructors seeking approval to teach FOI&II need not apply. This course is designed as an update only.

**Hours:** 8 (4 hours for each segment)

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

### **Driver/Operator Aerial Train-the-Trainer - (1300-1700) – Updated new course offering**

**Description:** This course is designed to review the 6 module course. Course instructor manuals and PowerPoint presentations will be available for use through each Division Office once candidate has successfully completed all requirements for this course. Personal copies of instructor materials may also be purchased through the VDFP Bookstore in Glen Allen prior to the course.

**Prerequisite:** Fire Instructor Level I, and NFPA 1403 Awareness, EVOC S3 certification, Current certification in D/AO. All students must furnish a driving record by the morning of class.

**Special Note:** Class size is limited to 24 students. New instructors must complete 16 hours of field instruction with an existing instructor.

**Instructor Symposium**

March 17-18, 2012

## ***STUDENT APPLICATION FORM***

This application form must be completed for each person requesting to register for Instructor Symposium of the Tidewater Community College – Virginia Beach Campus. When submitting the application, please note the following:

1. Pre-registration is required. Once accepted all students will be notified and must take the pretest (if required) by close of business on March 9, 2012, this can be done at any division office. There is no retest for unsuccessful pre-test scores. Pretests will be available after February 1, 2012.
2. All students must check-in at Pungo Hall (Building F on campus map) on the Tidewater Community College – Virginia Beach Campus between 7:30 AM and 7:45 AM., or one hour prior to course beginning. Classroom assignments will be provided at check in.
3. **Registration begins on December 19, 2012; registrations received prior to this date will be mailed back.** Seating for classes will be limited, and all registrations are based on seating availability. All pre-requisites must be completed prior to registration – no exceptions.

**NAME:** \_\_\_\_\_

**Last 4 digits SSN:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_

**DEPT NAME:** \_\_\_\_\_ **FDID:** \_\_\_\_\_

**PHONE NUMBERS:**

**Home** (\_\_\_\_) \_\_\_\_\_ **Work** (\_\_\_\_) \_\_\_\_\_

**Pager** (\_\_\_\_) \_\_\_\_\_ **Cell** (\_\_\_\_) \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CLASSES:** Please indicate 1st, 2nd, 3rd, and 4th choice – Be aware of scheduling – if you are selecting a course requiring two-day attendance, only first choice shall be noted.

**1st Choice** \_\_\_\_\_

**2nd Choice** \_\_\_\_\_

**3rd Choice** \_\_\_\_\_

**4th Choice** \_\_\_\_\_

RETURN APPLICATIONS BY March 9, 2012 TO:

Virginia Department of Fire Programs  
Division 5 Office - Hampton  
1300 Thomas Street, Room 216  
Hampton, Virginia 23669