

VIRGINIA FIRE SERVICES BOARD

Burn Building Subcommittee

Wednesday, July 22, 2009

A meeting of the Virginia Fire Services Board Burn Building Subcommittee was held at the Virginia Department of Fire Programs Head Quarters in Glen Allen, VA at 9:00 am. Mr. Ken Brown served as Chair.

BOARD MEMBERS PRESENT

Kenneth Brown – Chairman
Robert Scott
Brian Mullins
Rick Burch
Kenneth L. Jones

BOARD MEMBERS ABSENT

Mike Reilly
Ed Altizer

AGENCY MEMBERS PRESENT

Christine Lopilato
Brook Pittinger
Amanda Wood
Don Hansen

BOARD MEMBERS PRESENT

NA

GUESTS PRESENT

Mike Matthews – The Structures Group
Bill Street – Shenandoah County
Chief David Hankley – Galax County

CHANGES IN THE AGENDA

UNFINISHED BUSINESS

- A. Shenandoah County's Burn Building Plans
- B. Mobile Burn Props
- C. Enhanced Training Facilities

NEW BUSINESS

- A. Review of TSG Prototype 3 Drawings
- B. Review of TSG Inspection Schedule
- C. Galax Burn Building

PUBLIC COMMENTS

There were no public comments made.

COMMENTS FROM THE SUBCOMMITTEE CHAIR

There were no comments made by the subcommittee chair.

UNFINISHED BUSINESS

Topic: Shenandoah County Burn Building Plans Review – Enclosure 1

Motion: Approve Shenandoah's Burn Building renovations subject to TSG approval of plans submitted to resolve issues and noted in the cursory review summary dated July 21, 2009.

Discussion:

Mike Matthews, TSG, reviewed the Construction Documents for Shenandoah County's Burn Building.

The subcommittee recommended that Shenandoah County make the recommended changes captured in the TSG Construction Documents and to have their Construction Plans Sealed. It was recommended that the updated plans not be re-routed through the subcommittee, but go directly to the Administration, Policy and Finance Committee.

Vote: Unanimous

Action: To be presented to the Administration, Policy and Finance Committee at the August 2009 Board meeting.

Topic: Mobile Burn Props – Enclosure 3

Motion: NA

Discussion:

The Agency informed the subcommittee that DP&S will be handling the invitation for bid for the procurement of the 2 mobile burn props due to the cost of the burn props (approximately \$1.5M).

It was recommended that a pre-bid conference be held as a helpful tool in the procurement process.

The subcommittee reviewed the bid specs that were put together by VDFP and that will be used for the bid process – Enclosure 3.

The subcommittee requested that the Agency set up a site visit to Fauquier County to see their mobile burn prop and ensure the bid proposals captures the Agency's training needs.

The Agency's bid specs and the TSG prepared Prototype 3, Class B fuel Specs will be combined to become the IFB for the mobile burn props.

Vote: NA

Action: NA

Topic: Enhanced Training Facilities

Motion: NA

Discussion:

This motion has been tabled until the September 16, 2009 meeting.

Vote: NA

Action: NA

NEW BUSINESS

Topic: Review of TSG developed Prototype 3 Drawing – Enclosure 4

Motion:

Discussion:

The subcommittee was provided copies of the TSG developed Prototype 3, Class B fuel specs.

Vote: NA

Action: NA

Topic: Review of TSG developed Inspection Schedule – Enclosure 5 & 6

Motion: NA

Discussion:

The subcommittee was provided copies of the TSG developed Inspection Schedule for the review of the subcommittee and VDFP staff.

One recommendation was to stagger the 5 year burn building inspection program.

Vote: NA

Action: NA

Topic: Galax Burn Building – Enclosure 2

Motion 1: To grant the City of Galax a no cost time extension to December 4, 2009.

Motion 2: For TSG to provide VDFP with a letter documenting the concerns regarding the life safety deficiencies and building code issues created by the structure currently attached to the Galax Burn Building.

Discussion:

The City of Galax currently has a timber structure attached to their current burn building.

In 2005, the City requested a Training Mini-Grant from the VFSB to construct a storage shed at the training grounds and this structure is attached to the burn building. The front portion of this structure covers the TMS and the back portion of the structure houses the burn building burn materials – wood pallets and hay.

It was requested that TSG provide a letter to VDFP documenting/identifying the fire combustible material currently within/on the structure next to the burn building.

It was requested that Galax provide VDFP with a revised copy of their building plans once the fire rating corrections are identified and corrected.

Vote 1: Unanimous

Vote 2: Unanimous

Action 1 & 2: Both motions will be presented at the Administration, Policy and Finance Committee at the August 2009 meeting.

The next Burn Building Subcommittee meeting is scheduled for September 16, 2009 at 10 am at the VDFP Glen Allen office.

ADJOURNMENT

The Committee adjourned at 2:08 pm

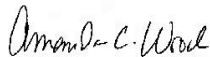
Clerk of the Committee
Brook M. Pittinger

REVIEWED BY:



Christine Lopilato
Director of Finance

July 24, 2009
Date



Amanda C. Wood
Grants & Local Aid Manager

July 24, 2009
Date

Enclosures:

1. TSG Documents related to Shenandoah County's Burn Building
2. City of Galax information packet
3. Bid specs for mobile burn props
4. TSG prepared Prototype 3, Class B fuel Specs
5. TSG developed Inspection Schedule – summary document
6. TSG developed Inspection Schedule – discussion document