

VIRGINIA FIRE SERVICES BOARD
Fire Education and Training Committee
April 8, 2010

A regular meeting of the Committee on Fire Education and Training was held at the VDFP Headquarters in Glen Allen, VA at 8:30 am. Mr. Michael Armstrong served as Chair.

COMMITTEE MEMBERS PRESENT

Mike Armstrong – Committee Chair – VA Chapter of the International Society of Fire Service Instructors
Ken Jones –Virginia Fire Chiefs Association
Richard E. Burch Jr. – Virginia Fire Services Council
Kenneth J. Brown – Virginia State Firefighter’s Association
Tom Moffett – Virginia Professional Firefighters Association
Kaye Brown – General Public

COMMITTEE MEMBERS ABSENT

Joe Wilson – Industry (SARA Title III & OSHA)

VFSB MEMBERS PRESENT

Mike Reilly
Robert Scott
Elaine Gall
Felix Sarfo-Kantanka, Jr.

AGENCY MEMBERS PRESENT

Billy Shelton
Brook Pittinger
Tony Dennis
Russ Chandler
Dave Jolly
Christine Lopilato
Steve Grainer

GUESTS PRESENT

Kurt Kight

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ROLL CALL

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Chair asked if there were any additions and/or corrections to the minutes of the February 2010 meeting. With no changes to the minutes, the February 25, 2010 meeting minutes were approved.

CHANGES IN THE AGENDA

Unfinished Business:

A. 5 Year Training Plan Update

New Business:

A. No new business

PUBLIC COMMENTS

There were no public comments.

**COMMENTS FROM THE VDFP LIAISON
Branch Chief of Training & Operations**

Don Hansen provided the following information:

The Training and Technical Services and Training and Operations Branches' have completed the third quarter, (FY10 Q3) training cycle. Each of the program chiefs and discipline specific staff members have been working diligently with localities to plan, schedule and conduct all spring training sessions with positive training results.

Adjunct Hiring - Overall 89 candidates applied for Adjunct positions. There were 71 candidates that completed the first round written test process. On March 20, 2010 - 61 candidates were invited to the third round presentation and panel interviews at the Glen Allen Administrative Office. As a result, the Operations Branch completed the process with 15 "No Show" candidates, 12 that failed the oral board interviews and 6 that failed the presentation/interview sections. Division Chiefs and Program Managers will be making final preparations in the hiring process and should have the selected candidates ready for the spring teaching session once the interviews conclude. Net gain of 41 new hires will be processed.

Knowledge Center – Currently there are 9 classes published to the Knowledge Center a two-course increase from the FY10 first semester which meet the demands of the Fire Service, Emergency Medical Services and Law Enforcement personnel. Currently we have 3245 registered users which up from the 395 reported during the February Board meeting (5 week reporting period).

Quality Assurance Review – Chief Don Brown, Chief David Jolly and Chief Tim Estes are working on a Quality Assurance program that will have an evaluative model (which will place evaluators in the classroom), and minimum teaching guideline standard to keep instructors up-to-date on current programs. Anticipated role out of the Program Q/A will be mid-June for the new Fiscal year beginning July 2010.

Course completions and Certificate issuance - All Divisions in the Training and Operations and Training and Technical Services Branches are reporting they are

currently caught up and have recovered from the winter storm postponements. All courses that were requested should be completed by fiscal year end June 15.

Instructor College/Symposiums – Will be held in Bedford County June 19 and 20, 2010 on the Satellite Campus of Central Virginia Community College. Division Chiefs have queried localities on most needed Train-the-Trainers and have placed them in the upcoming symposium. Division Offices began taking pre-test candidates as of April 1, 2010 through May 15, 2010.

Burn Building Project completions - During the winter months Franklin County was able to complete the new construction project of their Burn Building. Galax, Henrico and Charlottesville Burn Buildings are back in service

Mobile Burn Building project - Two of three mobile burn simulators are in production with KIDDE engineering. Projected roll out date of August and October are anticipated. Third simulator is now in production and is on schedule to complete Mid-January.



NFA – In-State Weekend - Was completed February 20-21, 2010. All courses were filled prior to the start date and there was a wide range of participants from Northern and Center Virginia. The next request for Virginia Weekend has been requested for March 2011 and will be hosted in Southwest Virginia region (Wytheville).

NFA Weekend Emmitsburg MD - Plans are being finalized for the 2011 NFA Weekend. The projected date if approved will be September 17-18, 2011. This event will host 4-5 courses to include one Train-the-Trainer. Once courses are approved by the NFA Program Manager, the courses will be advertised.

TRADE Region 3 Training - The courses have been requested for FY11 to begin in February 2011. This year, Pennsylvania, Maryland and Virginia requested a 6-day course. Virginia Beach, if approved by NFA, will be the host of Command and Control of Incident Operations in early May 2011. Once again we were able to procure one additional offering in Virginia due to another TRADE Region forfeiture. Offering to be held in Chesterfield.

Dates	Location	Course Title/Abbrev.
2/20-26/2011	Millersville, MD	Command and Control of Incident Operations
2/27-3/4/2011	Pittsburgh, PA	FCDCO
4/18-30/2011	Chesterfield, VA	Chemistry for Emergency Response
5/9-14/2011	Virginia Beach, VA	Command and Control of Incident Operations

Training and Technical Services Branch:

Airport Rescue Fire Fighting Division update:

Since the last VFSB meeting, the Aircraft Rescue Fire Fighting Program has conducted its first Pilot (funded) of the new ARFF Program. The new program is an update to the International Fire Service Training Association (IFSTA) fifth edition Aircraft Rescue Fire Fighting manual. The class was at Richmond International Airport with twenty-two students from nineteen jurisdictions earning their Airport Fire Fighter certification. The ARFF Program has a second pilot (reimbursable) in May at the Manassas Regional Airport. There are thirty students from six jurisdictions registered.

Aircraft Live Fire Training (funded) was held at Norfolk International Airport with twenty personnel from Norfolk International Airport and twenty personnel from Virginia Beach Fire Department participating.

Rural Retreat Volunteer Fire Department and Mountain Empire Airport are hosting the General Aviation Firefighting for Structural Firefighters (funded) this weekend, March 27 and 28, at the Rural Retreat Volunteer Fire Department. There are thirty-six students from four jurisdictions registered.

The ARFF Program Chief met with representatives of Pro Tec Fire Services to discuss ARFF training at Roanoke Regional Airport. Pro Tec Fire Services will be taking over the ARFF responsibilities from the Roanoke City Fire Department at Roanoke Regional Airport effective July 1, 2010.

The ARFF Program Chief has scheduled a meeting with the Airport Manager for the Virginia Highland Airport and the Abington Volunteer Fire Department to discuss conducting the General Aviation Fire fighting for Structural Firefighters class.

Curriculum & Quality Assurance Division update:

- The agency has assembled a committee of five individuals to update the Mayday, Firefighter down program. The first meeting was held in Roanoke and the committee is looking at completing the program for the fall teaching term.
- The EVOC update is being finalized and packaged for roll-out. The agency will conduct the updates during the Instructor Train-the-Trainer in the later part of June.
- All of the HTR programs are being reviewed for compliance with the NFPA standards. The rope committee has already met once and the confine space committee met on Friday, April 2nd. The other two committees are looking to meet in April to begin their reviews.
- The Division 4 Chief, Tim Estes, has finalized the committee for the update of the Aerial Operations program. The first meeting of this committee will be April 28th in Roanoke.
- In addition to the formal updates, the agency is also making the changes to the Fire Attach programs to bring that in line with the new curriculum as well as the ability to place a large portion of it online in the Knowledge Center. Also, we are working to develop a standardize curriculum to be used with the driving simulator. Lastly, the agency is making some minor changes to the Crew Leader program to make it more instructor friendly based on some feedback from the field.

NIMS Program Division update:

1. The third “round” of ICS Position-Specific T-t-T programs will be conducted in April. These programs will be conducted at the NETC in Emmitsburg, MD. Through personal contacts at NETC, I have been able to obtain a list of the instructors who have completed any of the previous Position-Specific T-t-T series as well as those individuals who have been granted “Historical Recognition” as instructors. (“Historical Recognition” is a category of authorization for individuals who have had extensive national level experience in any of the ICS command & general staff positions and also hold approved instructor credentials. Most of these individuals come into the program with NWCG experience and credentials. This will mean they will not be required to attend the DHS/FEMA T-t-T programs in order to be authorized to teach the programs for which they have been given “historical recognition.”)
2. The EMI program manager for the Position Specific Programs has indicated that he hopes to schedule one or more T-t-T programs in FFY 2011. However issues related to “diving too deep” have been pointed out by a number of individuals (including myself). That is, by accepting individuals with marginal or lesser credentials as instructor candidates for the position-specific programs, there is an increased risk that the depth of the course content will not be maintained because some instructors will be inadequately qualified to teach and thus fail to convey the materials properly. This could result in having individuals entering the “shadowing” process without sufficient knowledge or understanding. That

would result in extended delays in completion of their Position Task Books (PTB) or rejection. (The net effect would be similar to the widespread problems being evidenced nationally with students who have taken ICS-300 and 400 training from under-qualified instructors and now are unable to perform or demonstrate minimal competencies in ICS at the intermediate or advanced levels.) A FEMA sponsored task force is presently looking into this potential challenge and has been tasked to provide recommendations to DHS by later this year.

(a. and b. following are reiterations of previous reports)

- a. EMI continues to maintain that instructors credentialed by these T-t-T will NOT be authorized to return and conduct T-t-T programs independently. Further, state delivery of any basic P-S classes must be authorized by EMI in order to be recognized and students to be credited with completion of those classes.
 - b. EMI program management has strongly recommended that states coordinate program management internally *and* states coordinate on a regional basis to maximize efficiency and economy for all position specific training programs. Since there should not be an “overwhelming” need for these classes in the same manner as the core ICS (100-400) programs, scheduling and conducting classes becomes a matter of identifying the needs and most appropriate administration, preferably at the regional level. Position specific classes are NOT intended for local delivery, and not necessarily for delivery in every state.
2. An offering of the NFA course, “Command and General Staff Functions in the Local IMT” has tentatively been scheduled in support of the development of the Hampton Roads Incident Management Team. The class is scheduled to be conducted in August in Norfolk. At this time, the localities involved have indicated their expectation that the class will be filled by regional personnel and have asked that the class not be opened for statewide registration.
 3. VDFP through the IMS Section can provide local/regional deliveries of the CGSFLIMT course. This course is a one week (5 or 6 day) program consisting of a series of progressive exercise activities interspersed with classroom lecture addressing all of the primary Command and General Staff positions. Participants apply lecture/discussing training in the exercises, serving in the various C & G-S positions during the exercises. *This class is one of three programs (pick one) that is listed as a prerequisite in addition to ICS 300 & 400 for admission to the DHS Position-Specific training programs.* The other programs are “All Hazards Incident Management Team Training Course” and the NWCG Course S-420. The S-420 course has limited availability and can be very expensive to “import” qualified NWCG staff to administer the program.
(The following is a repeat from previous reports)
 - a. There has been a relatively “hard” push from USFA and NFA to market the AHIMT Course for states and UASI regions. *VDFP suggests that for*

cost effectiveness reasons, the CGSFLIMT course is a wiser selection for localities/regions planning to advance personnel for position-specific training. The AHIMT course sanctioned by USFA/NFA requires that the host (state, region, or locality) contract with specific instructors provided by NFA. Generally this results in a cost-per-course offering in excess of \$35,000 (and can be up to \$50k per course offering). As such VDFP does not have the funds to support offering these classes while continuing to offer other ICS and NIMS training. However, using qualified available training staff VDFP can fully fund delivery of up to 6 or 8 CGSFLIMT classes based on current fund availability.

- b. VDFP suggests that any locality (preferably region) seeking to conduct a CGSFLIMT class contact Steve Grainer for information and to make scheduling and other arrangements. Dates, locations and schedules can be set up to meet local/regional needs.
4. Since the previous report in February the following local/regional classes have been completed or scheduled through April 2010 with support from the IMS Section: IS-700 (4); ICS-100 (3); ICS-200 (2); ICS-300 (8); ICS-400 (3).

The IMS program office will continue to support requests for ICS training (ICS 100-400, Unified Command, and IS course classroom delivery) with available resources including instructors and materials when requested.

(The following is a repeat from prior reports)

5. Steve Grainer continues to serve as a SME on state and local NIMS and NRF issues for DHS as well as for the Project on National Security Reform (PNSR).
 - a. He has begun work on a small “task-force” created by DHS to develop a recommended policy and procedures for addressing instructor Q/A issues and “decertification” of instructors who do not meet DHS criteria or instructional competencies. There have been several issues raised relative to mechanisms for “decertifying” individuals who should not be authorized to teach the ICS Position-Specific Courses in particular. Recognizing that the horse has already escaped the pasture with many of the ICS core programs instructors, the intent is to avoid a similar problem with the more complex and advanced command and general staff courses. This project is expected to take 4 to 6 months with most or all activities being conducted by conference calls and emails. Steve will report on activities and results as they develop.
6. VDFP continues to participate in meetings hosted by VDEM to complete development of a guidance document for aspiring Incident Management Teams. Much of the development input has been provided by John Miller with VDOF using other states’ materials. VDOF, with it’s depth of experience and involvement nationally in IMT programs is the most appropriate source for input that is compatible with existing national systems.

Technical Rescue Division update:

The Technical Rescue Division successfully delivered New Adjunct Employee Orientations to six new HTR Specialists. They will now begin their "student teaching," where they are evaluated by the current cadre of HTR Instructors before being allowed to serve as a lead instructor for a course. All of the current HTR Instructors successfully completed the required Adjunct In-Service training.

Final preparations are being made for the Spring 2010 season of funded HTR classes. In addition, the Division has been working with the Commonwealth's (7) Technical Rescue Teams (TRT)- one located in each of the seven public safety divisions to arrange and deliver training being funded by a FEMA State Homeland Security Grant. The Division 1 Team (consisting of Chesterfield, Hanover, Henrico, and Richmond) have participated in Trench Rescue Awareness/Operations, Trench Rescue Technician, and Rope Rescue Operations. The Division 1 TRT will also be participating in an upcoming Rope Rescue Technician, Confined Space Rescue Technician, and a Vehicle Rescue Technician. (Are there plans to train the other 6 TRT? Might want to mention the plans you have for them)

The Technical Rescue Division will also be providing HTR courses at several Regional Schools throughout the Commonwealth this Spring as well. They are as follows:

- Rope 1 (Albemarle and Caroline Regional Schools),
- Confined Space Rescue Awareness/Operations (Rockingham Regional School),
- Vehicle Rescue Awareness/Operations (Caroline Regional School)
- Trench Rescue Awareness/Operations and Trench Rescue Technician (2010 Virginia Association of Volunteer Rescue Squads Rescue College)

The Technical Rescue Division will be reviewing all its programs during 2010 to ensure compliance with NFPA 1006 and 1670 standards, as well as Pro-Board accreditation. Working groups are being formed for each of the disciplines to review course materials for material updates.

Technical Rescue Division Chief will again be working with the (7) Divisional Technical Rescue Response Teams during the next round of State Homeland Security Grant funding proposals to acquire additional funds for training and equipment.

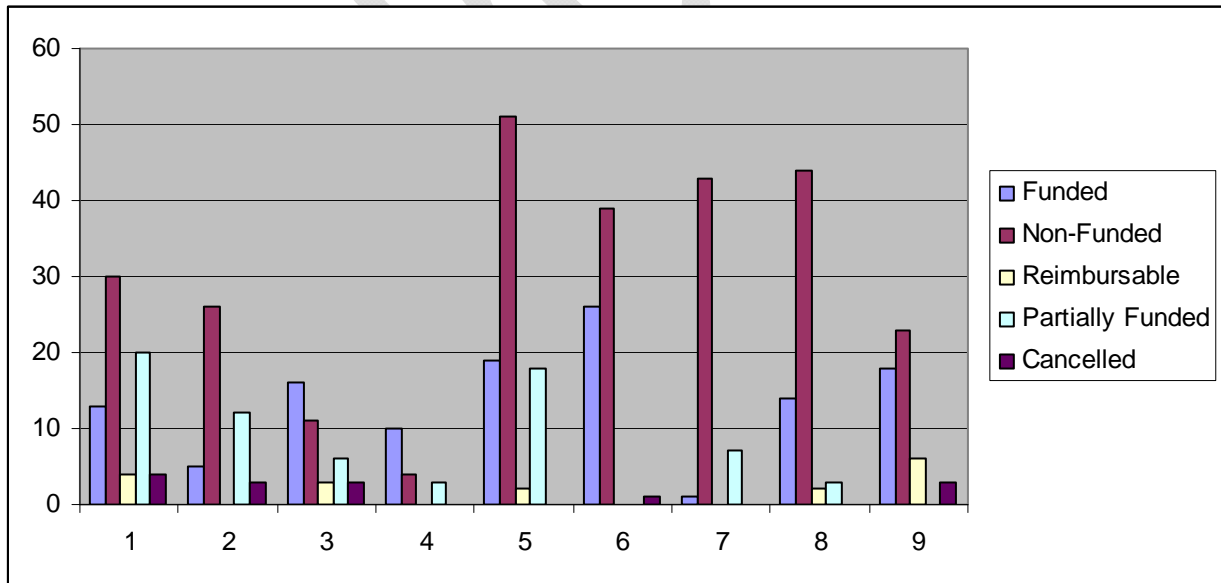
The Division has also been working with the Federal Bureau of Investigations in Stafford to possibly coordinate and deliver technical rescue courses for members of a hazardous materials response unit. The Division has also received an inquiry from the 34th Civil Support Team at Fort Pickett, to research training opportunities for their Hazardous Materials Response Unit as well. The intention of both of these agencies is not to necessarily provide technical rescue response, but rather be able to operate and or self-

rescue their own teams during a hazardous material/ technical rescue incident in order to not rely on or endanger responders from other localities or agencies.

Statistical Data January 1, 2010 through March 30, 2010

Division	Funded	Non-Funded	Reimbursable	Partially Funded	Cancelled
1	13	30	4	20	4
2	5	26		12	3
3	16	11	3	6	3
4	10	4	1	3	
5	19	51	2	18	
6	26	39			1
7	1	43		7	
8	14	44	2	3	
9	18	23	6		3

Total 122 271 17 69 14 493



Legend: Division 8 = Virginia Fire Marshal Academy, Division 9 = ARFF, HTR, NIMS and VFIRS

FY10 First 3 Quarter Course Offering

Funded	Non-Funded	Reimbursable	Partially Funded	Cancelled
80	279	10	94	33

85	268	14	44	16	
122	271	17	69	14	
287	818	41	207	63	1416

Available Courses Spring 2010 (FY10- Q4)

Note: This is a dynamic document that is not inclusive of the entire listing of courses offered through the Commonwealth of Virginia. Localities have the option on local non-funded courses to not have their courses advertised on-line.

School Number	Course	Start Date	End Date	Location	Division	Type	Contact	Phone
49110026	ARFF - GENERAL AVIATION 16 HOUR (STRUCTURAL)	04/17/2010	04/18/2010	New Kent	9	Funded	Tom Phalen	(804) 249-1980
41110237	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	05/22/2010	05/23/2010	Whitestone VFD	1	Funded	William Lewis	(804) 436-4334
44110010	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	04/10/2010	04/11/2010	Bland Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
44110014	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	05/01/2010	05/02/2010	Knox Creek Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
45110224	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	05/08/2010	05/09/2010	Brodnax Fire Dept	5	Funded	Bill Parrish	(434) 532-5054
45310216	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	05/22/2010	05/23/2010	Eastern Shore Reg Trng Center	5	Non-Funded	Jason Loftus	(757) 789-3610
46110084	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	04/17/2010	04/18/2010	Hot Springs Vol. Fire & Rescue	6	Funded	Andy Seabolt	(540) 839-7236
46110165	BASIC PUMP OPERATIONS - 16-HOUR TRAINING PROGRAM	05/15/2010	05/16/2010	Scruggs Fire-Rescue Department	6	Funded	Michael Pruitt	(540) 483-3091
48410221	Communicating with Children	04/11/2010	04/11/2010	Augusta Fire Training	8	Partial	JD Jenkins	(804) 249-4177
42310196	CREW LEADER	04/12/2010	04/25/2010	Stafford Co. Fire & Rescue Hdqtrs	2	Non-Funded	Erick J. Kling	(540) 295-7835
46110164	CREW LEADER	04/10/2010	04/18/2010	Roanoke Regional Training Center	6	Funded	Rodney Ferguson	(540) 387-6911
42310034	DRIVER OPERATOR/PUMPER CERTIFICATION COURSE NFPA 1002-03	04/19/2010	05/23/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388
42310036	DRIVER/OPERATOR-AERIAL CERTIFICATION	06/05/2010	06/15/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388

	COURSE NFPA 1002-98							
46110103	DRIVER/OPERATOR-AERIAL CERTIFICATION COURSE NFPA 1002-98	05/15/2010	05/23/2010	Roanoke Co. Training Center	6	Funded	Rodney Ferguson	(540) 387-6036
42310031	EMERGENCY VEHICLE OPERATION - CLASS 1	04/17/2010	04/24/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388
42310032	EMERGENCY VEHICLE OPERATION - CLASS 2	04/17/2010	04/24/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388
42310033	EMERGENCY VEHICLE OPERATION - CLASS 3	04/17/2010	04/24/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388
44110019	Fire Attack - IFGO	05/15/2010	05/16/2010	Pulaski Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
46110153	Fire Attack - IFGO	04/10/2010	04/11/2010	Henry County Training Center	6	Funded	Pete Draper	(276) 340-8010
46310170	FIRE INSTRUCTOR I - NFPA 1041-07	04/10/2010	05/23/2010	Bedfords County Fire & Rescue Complex	6	Partial	H. Lee Day	(540) 587-0700
46110173	FIRE INSTRUCTOR I - NFPA 1041-07	04/17/2010	06/13/2010	Henry County Training Center	6	Funded	Pete Draper	(276) 340-8010
45110094	FIRE INSTRUCTOR II CERTIFICATION COURSE NFPA 1041-02	05/08/2010	05/22/2010	ESRFTC 28512 Beacon Road	5	Funded	Jim LeCato	(757) 999-7076
49110019	FIRE SERVICE TRAINING - AIRCRAFT LIVE FIRE TRNG	04/24/2010	05/01/2010	Charlottesville/Albemarle Airport	9	Funded	Tom Phalen	(804) 249-1980
49110025	FIRE SERVICE TRAINING - AIRCRAFT LIVE FIRE TRNG	06/05/2010	06/13/2010	Lynchburg Regional Airport	9	Funded	Tom Phalen	(804) 249-1980
44110023	FIREFIGHTER II - NFPA 1001-02	04/24/2010	05/16/2010	Lebanon Voluteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
40110541	H-465/ICS 300 - INTERMEDIATE ICS FOR EXPANDING INCIDENTS	04/20/2010	04/22/2010	VDFP-Glen Allen	0	Funded	Steve Grainer/Barbara Rustin	(804) 249-1954
40410550	H-465/ICS 300 - INTERMEDIATE ICS FOR EXPANDING INCIDENTS	04/14/2010	04/16/2010	Henry Co. P.S. Training Center	9	Partial	Rodney Howell	(276) 340-8007
41210256	HAZARDOUS MATERIALS AWARENESS & OPERATIONS NFPA 472-02	04/10/2010	04/18/2010	Powhatan Co 1, 3971 Old Buckingham Rd, Powhatan	1	Reimbursable	Pat Schoeffel	(804) 598-5646
42110151	HAZARDOUS MATERIALS AWARENESS & OPERATIONS NFPA 472-02	04/20/2010	05/02/2010	Rockingham Co.	2	Funded	Joe Morris	(540) 564-3175
43110065	L. P GAS EMERGENCIES	04/24/2010	04/25/2010	Staunton Fire Dept.	3	Funded	Jeffrey Simmons	(540) 332-3884

44110017	MAYDAY, FIREFIGHTER DOWN 16-HOUR PROGRAM	04/10/2010	04/11/2010	Independence Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
46110171	MAYDAY, FIREFIGHTER DOWN 16-HOUR PROGRAM	05/01/2010	05/02/2010	Bedford County Fire & Rescue Training Center	6	Funded	H. Lee Day	(540) 587-0700
42310015	N.F.A. - NIMS/ICS FOR THE FIRST RESPONDER	04/10/2010	04/11/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388
42310193	N.F.A. - STRATEGY AND TACTICS FOR INITIAL COMPANY OPERATIONS	05/22/2010	05/23/2010	White Oak Vol. Fire Department	2	Non-Funded	Joseph R. Bailey	(540) 229-5860
46210172	N.F.A. INCIDENT SAFETY OFFICER (ISO)	04/24/2010	04/25/2010	Franklin County Station 15, Hardy VA	6	Reimbursable	Michael Pruitt	(540) 483-3091
46110150	N.F.A. LEADERSHIP I: STRATEGIES FOR COMPANY SUCCESS	04/24/2010	04/25/2010	Henry Co. Training Center	6	Funded	Ted Anderson	(276) 403-5325
48110032	Public Fire & Life Safety Educator I (NFPA 1035)	04/12/2010	04/14/2010	Waynesboro	8	Funded	JD Jenkins	(804) 249-4177
41110185	Rural Water Supply 16-Hour Training Program	04/17/2010	04/18/2010	King William VFD (7694 Rich. Tappahannock Hwy)	1	Funded	Skip Hardesty	(703) 298-2464
41110217	Rural Water Supply 16-Hour Training Program	06/05/2010	06/06/2010	Goochland FTC	1	Funded	Rick Hayward	(804) 405-0700
41110238	Rural Water Supply 16-Hour Training Program	06/05/2010	06/06/2010	Whitestone VFD	1	Funded	William Lewis	(804) 436-4334
42310035	Rural Water Supply 16-Hour Training Program	05/22/2010	05/23/2010	Frederick Co. Public Safety Bldg.	2	Non-Funded	Larry A. Oliver	(540) 665-6388
44110015	Rural Water Supply 16-Hour Training Program	05/15/2010	05/16/2010	Clintwood Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
45110233	Rural Water Supply 16-Hour Training Program	06/05/2010	06/06/2010	Abingdon VFD Station 2	5	Funded	Bradley Burgess	(757) 817-8984
46110158	Rural Water Supply 16-Hour Training Program	04/24/2010	04/25/2010	Big Island Fire Department	6	Funded	H. Lee Day	(540) 587-0700
49310413	Virginia Fire Incident Reporting System - Ver. 5 Overview	04/12/2010	04/12/2010	Drewryville Vol. Fire Dept.	9	Funded	Dwight E. Crews	(804) 249-1989

**COMMENTS FROM THE VDFP LIAISON
Fiscal Services Director**

Christine Lopilato provided the following information:

- Mobile Burn Building Project Update
 - Mobile burn building units 1 and 2 have been certified at 25% completion; first installment disbursement made
 - Mobile burn building unit 3 is in process of being certified at 25% completed
- SCBA Maze Simulators and VDFP eligibility

- Update on the AFG/SAFER Reauthorization: H.R. 3791 Fire Grants Reauthorization Act of 2009: passed the House on November 18, 2009. The bill was referred to the Senate Homeland Security Committee. There have been no hearings; and no hearings have been scheduled on this bill as of April 2010. Once the Senate takes action, another update will be given.

COMMENTS FROM THE COMMITTEE CHAIR

Mike Armstrong stated that it is an honor to serve as the committee chair for the Training & Education Committee.

UNFINISHED BUSINESS

Topic: 5 Year Training Plan – Enclosure 1

Motion: To modify the 5 Year Training Plan so that the 2nd offense is a 90 day training suspension and the 3rd offense is a 180 day training suspension.

Discussion:

Enclosure 1 – Draft 5 Year Training Plan.

It was noted that the Board's 2010 – 2012 Strategic Plan will be developed after the Board adopts the 5 Year Training Plan.

The following comments were made regarding the **No Show Policy** that was developed as part of the 5 Year Training Plan.

- It was noted that the policy could be made more severe/stricter regarding students that do not show for the course and fail to cancel their registration prior to the class.
- It was also questioned as to where the letter regarding the student not showing up to a class should be sent for students in volunteer fire departments (i.e. the volunteer fire chief for the student's company or the chief for the entire county).

The Agency will post the Draft 5 Year Training Plan to the VDFP website and notify

Vote: unanimous

Action: To present at the Administration, Policy & Finance Committee.

NEW BUSINESS

There was no new business discussed.

ADJOURNMENT

The Committee adjourned at 10:07 am

Clerk of the Committee
Brook M. Pittinger

REVIEWED BY:

Donald E. Hansen

Don E. Hansen
Branch Chief of Training & Operations

April 8, 2010
Date

Enclosures:

1. Draft 5 Year Training Plan

APPROVED