

VIRGINIA FIRE SERVICES BOARD
February 22, 2008

A regular meeting of the Virginia Fire Services Board was held at the Virginia Beach Convention Center in Virginia Beach, Va. at 9:00 am. Mr. Thomas Fuqua served as Chair.

BOARD MEMBERS PRESENT

Thomas Fuqua – Chair
Richard E. Burch Jr.
Kenneth Brown
Gary Eads
Kenneth L. Jones
William B. Kyger Jr.
J. Chris Kollman
Thomas H. Moffett
Dennis Mitchell
Brian Mullins
Michael Reilly

BOARD MEMBERS ABSENT

Ed Altizer
Carl Garrison
Barbara Hamm
Insurance Industry Board member – position vacant

AGENCY MEMBERS PRESENT

Teresa Duncan
Christine Lopilato
Billy Shelton
Brook Pittinger
Dave Jolly
Russ Chandler

GUESTS PRESENT

Glenn Dean	Jeff Flippo
Charlie Singleton	Rodney Ferguson
Adam Theil	Larry Gwaltney
Gary Brown	Lisa Garnett
Jim Reed	Bill Smith
Chris Eudailey	Ron Hargrave

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Chair asked if there were any additions and/or corrections to the minutes from the December 2007 meeting. With no changes to the minutes the December 14, 2007 meeting minutes were approved.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ROLL CALL

CHANGES IN THE AGENDA

Unfinished Business:

- A. 2008 Board Meeting Dates for November and December
- B. Update from the Fire-EMS Subcommittee

New Business:

- A. Discussion of the Governor's Awards

PUBLIC COMMENTS

Chris Eudailey welcomed the VFSB and VDFP to the VFCA Mid-Atlantic Expo and Symposium.

COMMENTS FROM THE VDFP LIAISON VDFP Executive Director

The following report was provided by Billy Shelton:

- ATL for FY 07 is 99% disbursed
- ATL for FY 08 is 81.9% disbursed
- Pro-Board National Registrations stand at 40,004
- 2007 Needs Assessment delivered to the Virginia General Assembly
- ATL increase was passed by until 2009 by the Virginia General Assembly
- State Fire Marshal's Office (SFMO) transition is progressing well
- Mandatory budget cuts ordered by Governor Kaine for FY 09 and FY 10
- Be Fire Safe has documented live saves in four (55) jurisdictions (4 smoke and one CO detector)
- CY 2007 Fire Date (preliminary Report) – Enclosure 1
 - Total calls: 473,901
 - Fires: 27,702
 - Loss: \$439.3 Million
 - Deaths: 83 (One Fire Service)
 - Injuries: 514 (Firefighters and Civilians)
- Top three causes of fires in 2007 – Enclosure 1
 - Unknown
 - Cooking
 - Heating
- 115 Firefighter LODD for 2007
- Recruitment and Retention/ Diversity DVD is ready for distribution to all Fire and EMS Organizations in the Commonwealth

- Driver's Improvement Program is near completion. Prototype is on display on the convention floor. Distribution will be in conjunction with the Diversity DVD to all Fire and EMS Organizations
- Next Stakeholders Meeting will be in April 2008 exact date TBD. Tentative location Sweet Briar College
- The agency's Annual Report is complete and copies have been provided to each Board member. The Annual Report is also available on the agency's website.
- A special thanks also goes to Bill Smith and the VFCA for their logistical support of the February VFSB meeting.

COMMENTS FROM THE VFSB CHAIR

Tommy Fuqua welcomed Dawn Smith from the Secretary of Public Safety's office.

Tommy thanked the committees for their hard work overcoming the budget restraints that are currently facing the Board and its committees.

REPORT FROM THE COMMITTEE ON FIRE EDUCATION AND TRAINING

The following topics were discussed at the Fire Education & Training committee meeting.

The committee received presentations by the following organizations:

- Drager Safety, Inc's on their Maze Trailer;
- Driver Trainer Simulator on their Doron Driving Simulators; and
- Kidde Fire Trainers – Mobile Training Simulator.

The committee also discussed the current curriculums for the ICS300 and ICS400 courses. Currently there are three curriculums being taught in the Commonwealth of Virginia. The committee requested that VDEM and VDFP worked together on finding a resolution and provide follow-up to the committee at the April committee meeting.

VDFP is in the process of developing a formal policy for the Fire Officer IV challenge process. Thus far, the following guidelines are being studied:

- To receive Fire Officer IV certification, on a challenge basis, a student must have completed the EFO and CFO and possess a Masters Degree in a public administration field in order to be eligible to challenge the process. The Full Board will vote on the Fire Officer IV curriculum at the April Board meeting.
- If a student possesses the three aforementioned certifications/degrees they may still be required by the agency to complete an applied research project to receive their certification.

The agency is still developing the policy and will provide additional information to the Board as the program is further developed. VDFP provided a presentation to the committee on the revised Fire Office I Train-the-Trainer program. The committee was

provided a copy of the curriculum for their review. The committee will provide their comments to VDFP.

VDFP provided the committee with a presentation on the Confined Space Technician. The committee was provided a copy of the curriculum for their review. The committee will provide their comments to VDFP.

REPORT FROM THE COMMITTEE ON FIRE PREVENTION AND CONTROL

The following topics were discussed at the Fire Prevention and Control committee:

The VFIRS Grants were disbursed January 30, 2008 and the Training Mini Grants will be disbursed February 2008.

The current Fire Prevention & Control Document (FPC Document) was provided to the committee. The committee was asked to review and provide comment to VDFP. There will be a meeting at VDFP, prior to the April Board meeting, to make revisions so the document may receive final approval in April.

VDFP requested that future changes to the FPC Document are ongoing so that the document remains relevant and up-to-date. As changes are needed, they will be presented to the committee for review and approval.

The final FPC Document will be placed on VDFP's website and as changes are made the document will be revised accordingly.

Mike Reilly stated that the DHCD 2006 Final Code Change adoptions (available on the DHCD website) will become effective 30 days after publication in the Virginia Town Hall registration.

The BHCD Board meetings will be held on the following dates: Monday, March 17, April 21, May 19, June 16, and July 21 at DHCD in Richmond, VA.

REPORT FROM THE COMMITTEE ON ADMINISTRATION, POLICY & FINANCE

The following topics were discussed at the Administration, Policy & Finance committee meeting.

The committee is going to review the information provided by TSG, at which point, they will determine if the TSG drawings can be utilized by the localities. The committee will vote on the time extensions for Roanoke and Franklin County at the April Board meeting. The Board was advised that interest funds for FY09 will likely not be available due to the legislative language currently in HB30 and SB30. At the time of the committee meeting the House and Senate had not approved a final budget.

It was also noted that due to recent state mandates a graduate student will not be hired to conduct the burn building needs analysis report. The burn building subcommittee will conduct the needs analysis prior to the April board meeting.

Topic: Renovation & Repair Projects Funding

Motion: For those localities that have submitted a grant application to the Board, to fund up to \$935,832 (\$779,860 plus 20%) for the renovation and repair projects for safety deficiencies up to the amount determined in the TSG report, plus or minus 20% - with the exception of Hopewell.

Discussion:

The remedial repair and renovations are based on the findings of the TSG report.

The funding for this will come from the burn building account.

Vote: Unanimous

Action: Carried.

Topic: Interest Account Money

Motion: To move all but \$200,000 from the interest account to the Burn Building account to be used on the reported repairs and/or replacement of buildings, in accordance with the TSG report, and in accordance with the priorities set by the Burn Building Subcommittee.

Discussion:

Original Motion: To move the remaining money from the interest account to fund the Shenandoah and Harrisonburg's burn building prop request. This motion was substituted (see 'Motion' above).

Bill Kyger and Tom Moffett recused themselves on any discussion of the 'Original Motion' and voting due to their ties to the localities being discussed.

Upon the Board accepting the substitute motion, Bill Kyger and Tom Moffett un-recused themselves since the substitute motion no longer directly involves their locality and therefore removed any potential conflict on interest.

Vote: 7 Yeas – 3 Nos

Action: Motion carries.

Topic: Suspension of Burn Building Grant Applications

Motion: To place a suspension on any new burn building requests until the adoption and approval of a strategic burn building plan.

Discussion:

The committee will continue to accept burn building applications; however, they will be evaluated based on the Commonwealth's current financial situation.

Vote: 0 Yeas and 11 Nos

Action: Motion defeated

UNFINISHED BUSINESS

Topic: 2008 Board Meeting Dates for November and December

Motion: NA

Discussion:

Due to the current economic state of the Commonwealth of Virginia the VFBS meetings will be held at the VDFP head quarters in Glen Allen, except for the February and August Board meetings.

February 20-22 – Virginia Beach

April 16 – 18 – VDFP head quarters in Glen Allen

June 6-7 – VDFP head quarters in Glen Allen

August 14-16 – Hampton Convention Center

October 22-24 – VDFP head quarters in Glen Allen

December 10 – 12 – VDFP head quarters in Glen Allen

Vote: NA

Action: NA

Topic: Update from the Fire-EMS Subcommittee

Motion: NA

Discussion:

The Fire & EMS Study Subcommittee is continuing to work on the development of the redesigned Fire & EMS Study format.

It was noted that in the future the Board may need to develop a prioritization schedule to ensure all request are met, but that the Board and staff are not overwhelmed.

Vote: NA

Action: NA

NEW BUSINESS

Topic: Discussion of the Governor's Awards

Motion: To add the words 'or team' after the word 'individual' in the eligibility criteria for the Governor's Fire Service Awards.

Discussion:

Dennis Mitchell requested that the Board revise the current Governor's Fire Service Awards to amend the eligibility criteria to include: "individual or team."

Vote: Unanimous

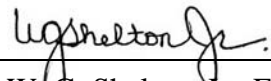
Action: Motion Carried

ADJOURNMENT

The Committee adjourned at 11:10 am

Clerk of the Committee
Brook M. Pittinger

REVIEWED BY:



W. G. Shelton, Jr., Executive Director, VDFP

February 26, 2008

Date

Enclosures:

1. VFIRS Reports