

VIRGINIA FIRE SERVICES BOARD
April 17, 2009

A regular meeting of the Virginia Fire Services Board was held at the Richmond Fire Headquarters in Richmond, VA at 9:00 am. Mr. Dennis Mitchell served as Chair.

BOARD MEMBERS PRESENT

Dennis Mitchell – Chair
Kenneth Brown
Michael Reilly
Ed Altizer
Richard E. Burch Jr.
Thomas H. Moffett
William B. Kyger Jr.
Mike Armstrong
Brian Mullins
Robert Scott
Carl Garrison

BOARD MEMBERS ABSENT

Kenneth L. Jones
Chris Kollman
Barbara Hamm Lee
Industry (SARA Title III & OSHA) – Vacant

AGENCY MEMBERS PRESENT

Billy Shelton	Dave Jolly
Brook Pittinger	Christine Lopilato
Amanda Wood	Russ Chandler

GUESTS PRESENT

Secretary John Marshall	Dave Creasy	Chief Keen – Prince
Mike Mohler		William County

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Chair asked if there were any additions and/or corrections to the minutes from the February 2009 meeting. With no changes to the minutes the February 20, 2009 meeting minutes were approved.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ROLL CALL

CHANGES IN THE AGENDA

Unfinished Business:

A. Extension for Goochland County

New Business:

- A. Prince William County Line Of Duty Death Investigative Report
- B. Approval Of King William County Fire & EMS Study
- C. Change in State Code – Volunteer Fire Fighters
- D. Resolution Honoring Bert Roby
- E. Nomination Committee

PUBLIC COMMENTS

There were no public comments made at the meeting.

COMMENTS FROM THE VFSB CHAIR

Dennis Mitchell made no comments during the Chair's comments section.

**COMMENTS FROM THE VDFP LIAISON
VDFP Executive Director**

The following report was provided by Billy Shelton:

- ATL for FY 08 is 99.8% disbursed with two (2) months to go (3 agencies pending - Keller, Parksley & Pound).
- ATL for FY 09 is 90.5% disbursed with 14 months to go. Forecast for FY 10 will be 5-8% less due to the economy.
- Pro-Board Registrations stand at 68,580K for the Commonwealth of Virginia. For the third straight year, the Commonwealth has generated more certifications than any other state or entity. First quarter CY 09 2,603 records were added to the National Registry.
- Roanoke Office housing SFMO, OEMS, VDFP, and VDEM has opened for business.
- VFSB/VDFP has lost interest accruals for FY 08, 09, & 10. This amounts to \$ 1.1 million per year and will impact all grants.
- SFMO has been downsized in FY 09 due to budgetary restraints. The final figure was \$110K for FY 09. FY 10 will be slightly larger (\$ 202,742) with one FTE position lost.
- SFMO will merge into VDFP Offices in Orange and Hampton to save money in FY 10 timeframe.
- 2008 Needs Assessment has been distributed to VGA. The survey yielded a 92% response rate. This was a great effort! Thanks for your assistance and submissions.
- A final 2009 legislative report summarizing fire and emergency service legislation will be provided on the VDFP web site.
- Fire and EMS Study in Westmoreland County has been completed and delivered.
- On-line programs for HMA, T-T-T for NFPA 1403, and Fire Attack Series. As these programs progress, there will be more on-line programs offered.

- Line of Duty Death (LODD) Memorial Service will be held in June 6, 2009 in Richmond with four (4) individuals being recognized.
- Final 2008 VFIRS stats were:
 - 616 K responses (29K, 4.75% fires, 393K ,63.7% EMS)
 - False alarms 54K, 8.9%
 - 79 fire deaths
 - 670 civilian and fire service injuries
 - Fire loss \$ 443 million
 - Total Dollar Loss including contents \$496 million
 - 92% Virginia's Fire Service reports via VFIRS

REPORT FROM THE COMMITTEE ON FIRE EDUCATION AND TRAINING

The following motion was made at the Committee Meeting:

Topic: Crew Leader Curriculum

Motion: To approve the Crew Leader Curriculum as presented.

Discussion:

To accept the Crew Leader Curriculum as presented.

Vote: Unanimous

Action: Motion Carries.

REPORT FROM THE COMMITTEE ON FIRE PREVENTION AND CONTROL

The following motion was made at the Committee Meeting:

Topic: Training Mini Grants

Motion: To designate up to \$316,500 for the FY09 Mini Grants program and up to \$200,000 for the FY10 Mini Grants program. Any remaining funds from the FY09 grants should be added to the FY10 grant program.

Discussion:

With the return of the Board's Interest Money the Board is now able to fund the Training Mini Grants program.

The committee to review the FY09 mini-grants applications will meet on Thursday, May 7, 2009 beginning at 1 pm.

Vote: Unanimous

Action: Motion Carries.

**REPORT FROM THE COMMITTEE ON ADMINISTRATION, POLICY &
FINANCE**

The following motions were made at the Committee Meeting:

Topic: City of Winchester - \$7,000 Grant

Motion 1: To request that the City of Winchester provide supporting documentation regarding the thermo coupling calibration.

Motion 2: To deny burn building grant funding to the City of Winchester for reimbursement of the installation of a concrete apron on their existing burn building.

Discussion:

There was no representative from the City of Winchester present at the Subcommittee meeting.

There was no representative from the City of Winchester present at the Committee meeting on 04.16.09.

Winchester is requesting reimbursement for the installation of a concrete apron. The \$7,000 was held from the original grant disbursement to allow for the locality to repair their temperature monitoring system and to purchase the required NFPA signage.

Currently VDFP has receipts of approximately \$600 for additional repairs over the original grant. These receipts are for the calibration of the temperature monitoring system and the required signage.

It was recommended that the Board develop a temperature monitoring system calibration standard in order to provide better guidance to the localities.

The intent of Motion 1 is to determine the 1200 degree ceiling temperature at the current placement of the TMS (i.e. if the ceiling temperature is 1200 degree, the temperature at their TMS may be 900 degrees).

Vote – Motion 1: Unanimous

Vote – Motion 2: Unanimous

Action – Motion 1: Motion Carries.

Action – Motion 2: Motion Carries.

Topic: Burn Building – Time Extension

Motion: To grant a no cost time extension to July 31, 2009 to Hanover County, Town of Wise, Accomack County, City of Alexandria, the City of Richmond and the City of Covington.

Discussion:

Below are the localities requesting a time extension and their new completion dates:

Hanover County –Time extension request (June 30, 2009)

Town of Wise – Time extension request (June 30, 2009)

Accomack County – Time extension request (July 31, 2009)

City of Alexandria – Time extension request (June 30, 2009)

City of Richmond- Time extension request (June 1, 2009)

City of Covington-Time extension request (May 15, 2009)

Vote: Unanimous

Action: Motion Carries.

Topic: Fauquier County Burn Building – Extension to Valid Building Permit

Motion: The VFSB will approve the extension to the valid building permit, pending a positive outcome of Fauquier County’s planning commission and Burn Building Subcommittee meeting at the June 2009 meeting.

Discussion:

Deputy Fire Chief Kurt Kight, Fauquier County, is requesting a 10 month extension to their valid building permit.

Vote: Unanimous

Action: Motion Carries.

Topic: Education/Training Conference Funding

Motion: To obligate \$100,000 (\$50,000 each year) of interest money to the Conference and Education Grants for the stakeholder groups FY10 and FY11.

Discussion:

There was no additional discussion on this topic.

Vote: Unanimous

Action: Motion Carries.

Topic: Dry Fire Hydrant Grant Program - DOF

Motion: To transfer \$50,000 from the interest account to the Department of Forestry's Dry Fire Hydrant program for FY10.

Discussion:

There was no discussion held on this topic.

Vote: Unanimous

Action: Motion Carries.

Topic: Mobile Burn Props

Motion: To transfer \$834,220 from the Interest fund to the Burn Building account to fund the purchase of the mobile burn prop.

Discussion:

The Board's Chair requested the Burn Building Subcommittee review the items needed on the mobile burn prop (i.e. items above and beyond the standard prop).

The Burn Building Subcommittee will look at the 6 burn building requests that are currently 'on-hold' to determine a possible FY10, FY11 and FY12 funding schedule.

Vote: Unanimous

Action: Motion Carries.

Topic: Goochland County Burn Building – Time Extension

Motion: To grant a no cost time extension to July 31, 2009 to Goochland County.

Discussion:

The extension is being granted in order for Goochland County to obtain proper signage.

Vote: 10 Yeas – 1 Abstention (Ken Brown).

Action: Motion Carries.

UNFINISHED BUSINESS

Topic: Extension for Goochland County

Motion: NA.

Discussion:

Please see the motion in the Administration, Policy and Finance Committee report.

Vote: NA

Action: NA

NEW BUSINESS

Topic: Prince William County Line of Duty Death Investigative Report – Enclosure 1

Motion: NA

Discussion:

Prince William County representatives provided a presentation on the Line of Duty Death (LODD) investigation that was conducted for Cecilia Turnbough.

Prince William County has set up an email in-box to answer questions on their Line of Duty Death investigations: LODDreport@pwcgov.org

Vote: NA

Action: NA

Topic: Approval of King William County Fire & Ems Study

Motion: To approve the Fire & EMS Study for King William County.

Discussion:

It was requested by the committee to approve the Fire & EMS Study for King William County.

Ken Brown has volunteered to participate in the study and was appointed as the Chair.

Mike Reilly has also been appointed to the committee.

Vote: Unanimous

Action: Motion Carries.

Topic: Change in Virginia State Code that impacts Volunteer Firefighters

Motion: NA.

Discussion:

Carl Garrison stated that the Code of Virginia Section § 2.2 was modified to provide state employees with 24 hours of volunteer leave to participate in the Volunteer Fire and Rescue Departments.

Vote: NA

Action: NA

Topic: Resolution Honoring Bert Roby

Motion: To adopt a resolution honoring Bert Roby on his retirement from the Virginia Department of Fire Programs.

Discussion:

Bert will be recognized at the June 2009 Board meeting.

Vote: Unanimous

Action: Motion Carries.

Topic: Board Nomination Committee

Motion: NA

Discussion:

The Board will hold their annual elections at the June 2009 Board meeting. Bill Kyger was appointed as the Chair of the Nomination committee. Please email your nominations to Bill Kyger.

Vote: NA

Action: NA.

ADJOURNMENT

The Committee adjourned at 10:20 am

Clerk of the Committee
Brook M. Pittinger

REVIEWED BY:



W. G. Shelton, Jr.
Executive Director

April 20, 2009
Date

Enclosure:

1. LODD Investigation for Cecelia Turnbough (CD – available from VDFP
Upon request)

APPROVED