

**VIRGINIA FIRE SERVICES BOARD**  
**Fire Education and Training Committee**  
**August 13, 2010**

A regular meeting of the Committee on Fire Education and Training was held at the Hampton Convention Center in Hampton, VA at 9:00 am. Mike Armstrong served as Chair.

**COMMITTEE MEMBERS PRESENT**

*Mike Armstrong – Committee Chair – VA Chapter of the International Society of Fire Service Instructors*

Ed Smith –Virginia Fire Chiefs Association

Tom Moffett – Virginia Professional Firefighters Association

Joe Wilson – Industry (SARA Title III & OSHA)

Richard E. Burch Jr. – Full VFSB Chair - Virginia Fire Services Council

Kenneth J. Brown – Virginia State Firefighter’s Association

**COMMITTEE MEMBERS ABSENT**

Kaye Brown – Virginia Municipal League

**VFSB MEMBERS PRESENT**

Felix Safro-Kantanka

Elaine Gall

Michael Reilly

Robert Scott

Ed Altizer

**AGENCY MEMBERS PRESENT**

Billy Shelton

Russ Chandler

Christine Lopilato

Brook Pittinger

Don Hansen

Matthew Smith

David Jolly

Erin Rice

Steve Grainer

Mark Buff

**GUESTS PRESENT**

Ken Jones

Charlie Singleton

Jeff Flippo

Larry Gwaltney

Kurt Kight

Robby Dawson

Ron Hargrave

Tom Jordan

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**ROLL CALL**

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The Chair asked if there were any additions and/or corrections to the minutes of the June 2010 meeting. With no changes to the minutes, the June 4, 2010 meeting minutes were approved.

## CHANGES IN THE AGENDA

### Unfinished Business:

- A. Emergency Vehicle Operations Course
- B. ARFF Curriculum Approval

### New Business:

- A. ICS Update – VDFP Staff
- B. EMS Regulations Update – OEMS Staff
- C. Crew Leader Training revision
- D. Fire Officer III - 09 standard update
- E. Fire Officer IV - 09 standard update
- F. Hazardous Materials Partnership – VDFP-VDEM

## PUBLIC COMMENTS

Larry Gwaltney, on the behalf of Virginia State Firefighters Association (VSFA), welcomed the Board and Committees to the 124<sup>th</sup> Conference & Expo. Larry also thanked the Board for continuing to hold their August meeting in conjunction with the Conference and Expo. Larry also thanked VDFP for providing Audio Visual support at the conference.

### COMMENTS FROM THE VDFP LIAISON Branch Chief of Training & Operations

Don Hansen provided the following report:

- The Training and Technical Services and Training and Operations Branches' are currently completing the fourth quarter, (FY10 Q4). Each of the program chiefs and discipline specific staff members have been working diligently with localities to finalize schedules and begin preparation for FY11
- **Course Approvals for FY11** All Divisions in the Training and Operations and Training and Technical Services Branches are reporting they are currently seeing a strong start-up for the new fiscal period. Traditionally, the heavy period for local training is September through December.
- **Instructor Symposium 2010** – Was a success in Bedford County June 19 and 20, 2010 on the Satellite Campus of Central Virginia Community College. Division Chiefs have queried localities on most needed Train-the-Trainers and have placed them in the upcoming symposium. 75 candidates were in attendance for the two-day event. The next session will be offered October 16-17, 2010 in Goochland County. Flyer for this event is currently being advertised on the website.

- **Virginia State Fire Chief's L.A.S.T. training** – On July 1, 2010, 13 members of the Virginia Department of Fire Programs Training and Operations and Training and Technical Services along with Executive Director Billy Shelton, Branch Chief Russ Chandler and Branch Chief Don Hansen completed the second phase of training and became Local Assistance State Team (L.A.S.T.) members. Each of the new team members will be available to assistance L.A.S.T. members when called upon by local fire departments during a fire fighter fatality. Unfortunately, three weeks after training Rocky Mount Volunteer Fire Department experienced a fatal vehicle crash and Chief Posey Dillon and Fire Fighter Danny Altice lost their life responding to a structure fire assist call in Penhook area of Franklin County. Branch Chief Don Hansen and Division 6 Chief Dennis Price put their training into action and shadowed L.A.S.T. Coordinator Steve Poff and Toby Martin. Chief Charlie Robertson of Rocky Mount Fire Department was very appreciative of the support and professionalism of the L.A.S.T. efforts.
- **Knowledge Center** – Currently there are 10 classes published to the Knowledge Center which meet the demands of the Fire Service, Emergency Medical Services and Law Enforcement personnel. To date have **3761** registered users, up from the **314** reported during the April Board meeting. *Fire Attack Evolutions* is currently being developed and should be ready for publishing to the Knowledge Center by late September.
- **Mobile Burn Building project** Two of three mobile burn simulators shells are complete and nearing completion of the interior appliances. The third simulator is now in production and is on schedule to be complete earlier than expected. The Mobile Burn Building usage policy is complete and Setup procedures are being developed with the assistance of KIDDE staff. Training for the Mobile trailers will begin in late October.
- The County of Montgomery sent a letter to the Board Chair offering a location to house one of the mobile burn buildings for Southwestern Virginia – Enclosure 1. VDFP is going to start by keeping the three mobile burn buildings in Glen Allen, VA so that the Agency can develop a better understanding of the usage/need requirements. Once this has been developed, the Agency will examine the best location for the staging of the mobile burn units. At the Board's request, the Agency will respond to the County of Montgomery's letter.
- **NFA Weekend Emmitsburg, MD** Plans are being finalized for the 2011 NFA Weekend. The projected date if approved will be September 17-18, 2011. This event will host 4-5 courses to include one Train-the-Trainer. Once courses are approved by the NFA Program Manager, the courses will be advertised.

- **Quality Assurance Review** – Chief Don Brown, Chief David Jolly and Chief Tim Estes have completed the Instructor Quality Assurance program. Roll out of the Q/A Program for the new Fiscal year beginning July 2010.
- **TRADE Region 3 Training** The courses have been requested for FY11 to begin in February 2011. This year, Pennsylvania, Maryland and Virginia requested a 6-day course. Virginia Beach, if approved by NFA, will be the host of Command and Control of Incident Operations in early May 2011. Once again we were able to procure one additional offering in Virginia due to another TRADE Region forfeiture. \*\*\*The additional offering will be held in Chesterfield County.

Dates	Location	Course Title/Abbrev.
2/20-26/2011	Millersville, MD	Command and Control of Incident Operations
2/27-3/4/2011	Pittsburgh, PA	FCDCO
4/18-30/2011	*** Chesterfield, VA	Chemistry for Emergency Response
5/9-14/2011	Virginia Beach, VA	Command and Control of Incident Operations

## Training and Technical Services Branch

### Airport Rescue Fire Fighting Division update:

Since the last VFSB meeting, the Aircraft Rescue Fire Fighting Program has conducted the following classes:

- Aircraft Live Fire Training (funded) was held at Lynchburg Regional Airport with 70 personnel from Lynchburg Regional Airport Fire Department, Lynchburg City Fire Department, Evington Volunteer Fire Department, Lyn – Dan Heights Volunteer Fire Department, Concord Volunteer Fire Department, Trenton - Mercer Airport Fire & Rescue Trenton NJ, Alta Vista Volunteer Fire Department, and Brookville-Timberville Volunteer Fire Department participating.
- Aircraft Live Fire Training (funded) was held at Roanoke Regional Airport with 36 personnel from the Roanoke Airport Fire & Rescue Department (Pro-Tec) and the Roanoke City Fire Department participating.
- Abingdon Fire Department and the VA Highlands Airport hosted the General Aviation Firefighting for Structural Firefighters (reimbursable) June 26 & 27, at the New VA Highlands Airport. There were 22 students from the VA Highlands

Airport, Washington County Fire & Rescue, and Abingdon Volunteer Fire Department.

- The ARFF Program Chief met with the Airport Manager for the Richlands Airport in Tazewell County and the Richlands Fire Department to discuss the General Aviation Fire Fighting for Structural Firefighters class, scheduled for October 2 & 3, 2010.

**Curriculum & Quality Assurance Division update:**

- The Mayday committee has completed their development of the Operations program. They will begin the pilot of the program this teaching term.
- The EVOC program update has been completed and the first of several pilot train-the-trainers were held in Bedford at the Instructor Symposium. There was great feedback on the program. The committee is looking to update the traffic management component once VDOT approves the new information. This will ensure that we are teaching this information consistent with other agencies.
- We are making steady progress with the review of the HTR programs. The committee will be in the Glen Allen office from August 5th through the 17th to make the final improvements so the programs can be piloted this fall.
- The Aerial Committee has completed the program and has scheduled several pilot offers across the Commonwealth. The program is believed to be 40 hours in length and will utilize the new 2nd edition material from IFSTA.
- The Aircraft Rescue Firefighting Certification program is being provided to the committee for review. It has undergone the updating to the new standard and IFSTA material.
- Last, the agency is working with the Virginia State Firefighters Association to support the 2010 Convention. We are providing all the AV support to the convention along with providing technical staff for setup and operations of the equipment.

**NIMS Program Division update:** Below is a recap of significant activities in the program area.

- FEMA-EMI has affirmed that there will be at least one series of Train-the-Trainer programs for the command and general staff functions in the ICS-Position-Specific area in Federal Fiscal Year 2011. Dates have not been published yet. In addition, EMI is pilot testing several "unit level" position-specific courses in preparation for beginning delivery of T-t-T for those programs as well.

Individuals interested *and qualified* to become instructors for these programs can contact VDEM for further information regarding the application process.

- A FEMA sponsored task force continues to look into this potential challenge or maintaining high instructor standards for the Position-Specific programs. The VDFP IMS Chief is a member of this task force. The group has been tasked to provide recommendations to DHS by later this year.
  - EMI has issued an updated document containing guidance for the Position-Specific training programs, including T-t-T eligibility criteria. The guidance confirms that eligibility for the P-S courses includes completion of the ICS-100, 200, *and* 300 courses as well as other criteria.
  - EMI program management has strongly recommended that states coordinate program management internally *and* states coordinate on a regional basis to maximize efficiency and economy for all position specific training programs. Since there should not be an “overwhelming” need for these classes in the same manner as the core ICS (100-400) programs, scheduling and conducting classes becomes a matter of identifying the needs and most appropriate administration, preferably at the regional level. Position specific classes are NOT intended for local delivery, and not necessarily for delivery in every state annually.
- An offering of the NFA course, “Command and General Staff Functions in the Local IMT” (CGSFLIMT) is scheduled for August 2-7 in Norfolk. The course has been scheduled in support of the development of the Hampton Roads Incident Management Team. The CGSFLIMT has been identified as one of the “strongly recommended” prerequisite courses for admission to any ICS Position-Specific training. The course provides more detailed training and experience in the core competencies for command and general staff which helps prepare students entering the P-S training. A verbal update will be provided to the Training Committee during the August meeting.
    - VDFP suggests that any locality (preferably region) seeking to conduct a CGSFLIMT class contact Steve Grainer for information and to make scheduling and other arrangements. Dates, locations and schedules can be set up to meet local/regional needs.
- Since the last report for the June VFSB meeting, the following courses have been conducted through the IMS office: ICS-300 (3); ICS-400 (2); ICS 100 (1); ICS-200 (1); NIMS ICS for the Fire Service (1); and one each IS-700a and IS-800b.
    - The IMS program office will continue to support requests for ICS training (ICS 100-400, Unified Command, and IS course classroom delivery) as well as CGSFLIMT, CGSF-PE, and “ICS Planning & Forms” with available resources including instructors and materials when requested.
    - VDFP is exploring dates to conduct one or more Command & General Staff-Practical Evolutions programs at the New Kent Forestry Center in

August. Interested localities or individuals can contact Steve Grainer for further information.

- Steve Grainer continues to serve as a Subject Matter Expert (SME) on state and local NIMS and NRF issues for DHS as well as for the Project on National Security Reform (PNSR).
  - Several products, including an updated Five Year NIMS Training Plan, and Guidelines for implementing the Intelligence and Investigations Function in ICS are expected to complete the FEMA Internal “legal review process” and be published by September.

**Heavy Technical Rescue Division update:**

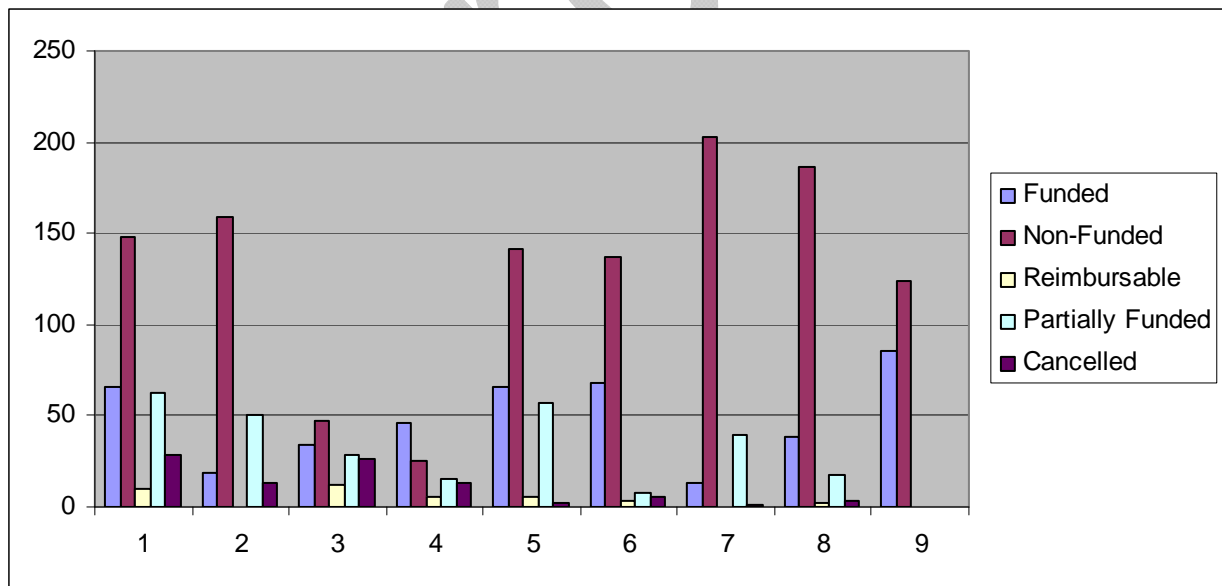
- Since April, the Heavy and Technical Rescue Division (HTR) delivered a variety of training classes throughout the Commonwealth. The HTR Division delivered 18 funded courses which provided training to over 494 students. The programs delivered included: (7) Vehicle Rescue Awareness/Operations; (4) Vehicle Technician; (2) Rope Rescue Awareness/Operations – Phase 1; (1) Rope Rescue Technician; (2) Confined Space Rescue Awareness/Operations; (1) Trench Rescue Technician; and (1) Initial Response to Water Rescue class. In addition to the funded courses, there were 17 non-funded courses which provided technical rescue training to 330 additional students. These courses were (6) Rope Rescue Awareness/Operations – Phase 1; (4) Vehicle Rescue Awareness/Operations; (4) Confined Space Rescue; (2) Trench Rescue, and (1) Rope Technician.
- In addition to the funded and non-funded courses, HTR supported 7 reimbursable courses. Two of these courses were in support of the 35th Annual Virginia Association of Rescue Squads Rescue College, the majority of the other programs were financed by jurisdictions using VDFP Aid to Localities funding or the State Homeland Security Grants awarded to the Commonwealth’s seven regional technical rescue teams. The courses delivered were (1) Trench Rescue Awareness Operations and (2) Trench Rescue Technician; (1) Confined Space Rescue Awareness/Operations; (2) Vehicle Rescue Technician; and (1) Rope Rescue Technician. An estimated 184 students benefited from this offered training.
- VDFP once again provided instructional and logistical support to the annual Technical Rescue Association of Virginia’s Rescue Challenge which was held in Virginia Beach this year. This annual event, which is attended by various technical rescue teams throughout the Commonwealth, provides scenario based team exercises which otherwise would be extremely difficult to deliver in any other format. This year 8 teams from throughout the state participated in this four day event. Each team completing two exercises a day. This year’s scenarios included high line rescues at the Virginia Beach Amphitheater, a simulated

parking lot collapse at the Virginia Beach Fire Training Center, a rescue from a passenger sky lift at Busch Gardens, and several confined space rescues including two aboard commercial shipping vessels.

**Statistical Data July 1, 2009 through June 30, 2010**

Division	Funded	Non-Funded	Reimbursable	Partially Funded	Cancelled
0	6	32	0	5	0
1	66	148	10	63	28
2	19	159	0	50	13
3	34	47	12	29	26
4	46	25	5	15	13
5	66	141	5	57	2
6	68	137	3	8	5
7	13	203	0	39	1
8	38	186	2	17	3
9	85	124	0	0	0
Total	441	1202	37	283	91

2054



Legend: Division 8 = Virginia Fire Marshal Academy, Division 9 = ARFF, HTR, NIMS and VFIRS

**Comparison 2009 versus 2010**

Year-end close-out for FY09- 2239

Year-end close-out for FY10 – 2054 (Deficit – 185 courses)

This reduction in part for FY10 is due to a strong tropical season during the first and second quarter followed by a record breaking third quarter winter training season. In addition, localities experienced budget reductions which resulted in less career academies and less volunteer departments allocating staffing and resources to attend approved programs.

**Available courses FY11**

Note: This is a dynamic document that is not inclusive of the entire listing of courses offered through the Commonwealth of Virginia. Localities have the option on local non-funded courses to not have their courses advertised on-line.

School Number	Course	Start Date	End Date	Location	Division	Type	Contact	Phone
49111006	ARFF - GENERAL AVIATION 16 HOUR (STRUCTURAL)	10/02/2010	10/03/2010	Richlands Airport	9	Funded	Tom Phalen	(804) 249-1980
49111007	ARFF - GENERAL AVIATION 16 HOUR (STRUCTURAL)	10/09/2010	10/10/2010	Tappahannock/Essex Airport	9	Funded	Tom Phalen	(804) 249-1980
44111022	DRIVER/OPERATOR-AERIAL CERTIFICATION COURSE NFPA 1002-98	08/28/2010	10/10/2010	Radford Fire Department	4	Funded	Division 4 Office	(276) 783-1446
42311012	EMERGENCY VEHICLE OPERATION - CLASS 2	08/21/2010	08/22/2010	Madison County EMS	2	Non-Funded	Billy R. Hamm	(540) 423-4044
42311013	EMERGENCY VEHICLE OPERATION - CLASS 3	08/21/2010	08/22/2010	Madison County EMS	2	Non-Funded	Billy R. Hamm	(540) 423-4044
45411048	FIRE INSTRUCTOR I - NFPA 1041-07	09/07/2010	09/28/2010	Hampton FTC 1300 Thomas Street	5	Partial	Lt. Jimmy Hickman	(757) 727-1094
42311024	FIRE OFFICER II - (NFPA 1021-03)	10/09/2010	10/24/2010	Friendship Fire Company #1	2	Non-Funded	John Gaither	(540) 532-6936
47311021	FIRE OFFICER II - (NFPA 1021-03)	10/09/2010	11/08/2010	Loudoun County Fire & Rescue	7	Non-Funded	Lt. Paul Musser	(703) 771-5793
49111002	FIRE SERVICE TRAINING - AIRCRAFT LIVE FIRE TRNG	08/30/2010	09/10/2010	Charlottesville/Albemarle Airport	9	Funded	Tom Phalen	(804) 249-1980
49111004	FIRE SERVICE TRAINING - AIRCRAFT LIVE FIRE TRNG	09/27/2010	10/01/2010	Shenandoah Valley Regional Airport	9	Funded	Tom Phalen	(804) 291-1980
42411016	FIREFIGHTER I - NFPA 1001-08	09/07/2010	02/12/2011	Frederick Co. Fire And Rescue Department	2	Partial	Larry A. Oliver	(540) 665-6388
41111043	FIREFIGHTER I AND II T-T	08/23/2010	08/23/2010	Ladysmith VFD, 17401 Jefferson Davis Hwy, 22546	1	Funded	Division 1	(804) 249-1995
45411049	FIREFIGHTER I AND II T-T	09/28/2010	09/28/2010	Hampton Fire Training 1300 Thomas Street	5	Partial	Lt. Jimmy Hickman	(757) 727-1094
45411050	FIREFIGHTER I AND II T-T	09/29/2010	09/29/2010	Hampton Fire Training 1300 Thomas Street	5	Partial	Lt. Jimmy Hickman	(757) 727-1094
42411017	FIREFIGHTER II - NFPA 1001-08	09/07/2010	03/30/2011	Frederick Co. Fire And Rescue Department	2	Partial	Larry A. Oliver	(540) 665-6388
44111010	FIREFIGHTER II - NFPA 1001-08	09/11/2010	01/30/2011	Lebanon Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
44411001	FIREFIGHTER II - NFPA 1001-08	09/11/2010	10/17/2010	Pulaski Fire Department	4	Partial	James Ward	(540) 320-1212
40111554	H-465/ICS 300 - INTERMEDIATE ICS FOR EXPANDING INCIDENTS	09/18/2010	09/20/2010	Chilhowie Fire Department	9	Funded	Robert Taylor	(276) 759-3711

42311023	HAZARDOUS MATERIALS AWARENESS NFPA 472-02	10/03/2010	10/03/2010	Frederick Co. Fire And Rescue Department	2	Non-Funded	Larry A. Oliver	(540) 665-6388
44111004	HAZARDOUS MATERIALS AWARENESS & OPERATIONS NFPA 472-02	09/11/2010	09/19/2010	Narrows Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
46411005	HAZARDOUS MATERIALS AWARENESS & OPERATIONS NFPA 472-02	08/14/2010	08/22/2010	Bedford VFD	6	my7	Seth Mowles	(540) 587-0700
46411007	HAZARDOUS MATERIALS AWARENESS & OPERATIONS NFPA 472-02	08/16/2010	08/21/2010	Tunstall VFD, Danville Training Center	6	Partial	Jason Cutris	(434) 250-2009
42311021	IS-700 - NATIONAL INCIDENT MANAGEMENT SYSTEM INTRODUCTION	09/13/2010	09/13/2010	Frederick Co. Fire And Rescue Department	2	Non-Funded	Larry A. Oliver	(540) 665-6388
42311022	IS-700 - NATIONAL INCIDENT MANAGEMENT SYSTEM INTRODUCTION	09/15/2010	09/15/2010	Frederick Co. Fire And Rescue Department	2	Non-Funded	Larry A. Oliver	(540) 665-6388
44111009	MAYDAY, FIREFIGHTER DOWN 16-HOUR PROGRAM	08/21/2010	08/22/2010	Dublin Volunteer Fire Department	4	Funded	Division 4 Office	(276) 783-1446
44111029	MAYDAY, FIREFIGHTER DOWN 16-HOUR PROGRAM	10/09/2010	10/10/2010	Washington County Fire & Rescue	4	Funded	Division 4 Office	(276) 783-1446
47311029	N.F.A. BUILDING CONSTRUCTION - COMBUSTIBLE	09/18/2010	09/19/2010	Loudoun County Fire & Rescue	7	Non-Funded	Lt. Scott Richardson	(703) 737-8187
42311020	N.F.A. LEADERSHIP I: STRATEGIES FOR COMPANY SUCCESS	09/18/2010	09/19/2010	Friendship Fire Company #1	2	Non-Funded	John Gaither	(540) 532-6936
41111019	N.F.A. LEADERSHIP II: STRATEGY FOR PERSONAL SUCCESS	10/03/2010	10/10/2010	Goochland FTC	1	Funded	Rick Hayward	(804) 405-0700
48111009	NFA - JUVENILE FIRESETTER I	08/18/2010	08/19/2010	Augusta County Training Center	8	Funded	JD Jenkins	(804) 249-4177
48111012	NFA - JUVENILE FIRESETTER II	09/29/2010	09/30/2010	VFMA	8	Funded	JD Jenkins	(804) 249-4177
48111011	Public Fire & Life Safety Educator I	08/30/2010	09/01/2010	VFMA	8	Funded	JD Jenkins	(804) 249-4177

**COMMENTS FROM THE VDFP LIAISON  
Fiscal Services Director**

Christine Lopilato provided the following information:

- Mobile Burn Building Project Update
  - Mobile burn building units 1 and 2 have been certified at 50% completion; first and second installment disbursements made; expected delivery dates of September and November 2010 respectively
  - Mobile burn building unit 3 has been certified at 25% completed; expected delivery date of December 2010

- The Agency is currently working through the State's procurement process to obtain three tractors that will be utilized to haul the mobile simulators throughout the Commonwealth to deliver training.
  - DGS-DPS is currently issuing a change order, because we are working to have belly boxes installed on the trailers.
- SCBA Maze Simulators and VDFP eligibility
  - Update on the AFG/SAFER Reauthorization: H.R. 3791 Fire Grants Reauthorization Act of 2009: passed the House on November 18, 2009. The bill was referred to the Senate Homeland Security Committee.
  - On July 28, 2010, the Senate placed bill S.3267 on the Legislative Calendar under General Orders. Calendar No. 488 Summary of changes to Programs:
    - Reauthorizes both AFG and SAFER through (Federal) FY2015. \$950 million for each fiscal year 2011-2015, adjusted for inflation each year.
    - Bill adjusts the AFG funding allocations: 25% each to career departments, combination departments, volunteer departments, and the last 25% is available to be awarded to any type of department or to certain other organizations.
    - "Subsection c authorizes the FEMA Administrator to award AFG grants on a competitive basis to fire departments to protect the public and firefighting personnel from fire, fire-related and other hazards and to award grants to emergency medical service (EMS) organizations and to state fire training academies for certain purposes."
    - Bill also raises the minimum funding required to be dedicated to FP&S grants from 5% to 10%. FP&S grants are awarded to fire departments, state, local, tribal organizations and non-profit organizations.
    - Bill also authorizes for the first time FP&S grants to support joint programs between national fire service organizations and institutions of higher education.
    - Bill continues to require in most grants that the grantee agrees to match a percentage of the funds sought, however recognizing the economic straits the Bill also allows the FEMA Administrator flexibility to waive match in appropriate circumstances. AFG required match is 15% of grant award and the FP&S required match is 5%.
    - The SAFER Grant will be reduced from four years to three years.
    - For the SAFER Grant, the Bill simplifies the programs match requirement. Require will be 25% over three years.
    - Bill limits grant funding to 75% of the cost of hiring a firefighter for the duration of the grant.
    - "Subsection b makes a technical correction to clarify that national, state, local, and tribal organizations that represent the interests of

volunteer firefighters are eligible for recruitment and retention grants.”

- Finally, the bill has a sunset provision. After October 31, 2015, the changes made in the bill will no longer apply.
- Application Submission Reminders:
  - FY11 VFIRS Hardware Grant applications are due postmarked by August 31, 2010
  - FY11 Training Mini Grant applications are due postmarked by September 30, 2010

### **COMMENTS FROM THE COMMITTEE CHAIR**

Mike Armstrong welcomed Matthew Smith the new Board Clerk and thanked Don Hansen and Dennis Price for their LAST team support to Rocky Mount VFD.

### **UNFINISHED BUSINESS**

#### **Topic: Emergency Vehicle Operations Course**

**Motion:** N/A.

**Discussion:**

In light of the recent vehicle casualties in Rocky Mount, the committee requested additional time to review the revised EVOC curriculum. The Agency will continue to deliver the pilot training course, as it contains relevant and current information that is useful for Virginia’s fire service.

The committee members stressed the importance of keeping EVOC curriculum relevant and current to ensure the safety and well being of Virginia’s fire and emergency services is preserved.

**Vote:** N/A

**Action:** This topic will be tabled until the October 2010 committee meeting.

#### **Topic: ARFF Curriculum Approval**

**Motion:** N/A

**Discussion:**

The committee has tabled this topic until the October 2010 committee meeting.

**Vote:** N/A

**Action:** This topic will be tabled until the October 2010 committee meeting.

## **NEW BUSINESS**

### **Topic: ICS Update – VDFP Staff – Enclosure 2**

**Motion:** N/A

**Discussion:**

Steve Grainer provided the following information to the Committee:

- VDFP continues to participate in meetings hosted by VDEM to complete development of a guidance document for aspiring Incident Management Teams. Much of the development input has been provided by John Miller with VDOF using other states' materials. VDOF, with its depth of experience and involvement nationally in IMT programs is the most appropriate source for input that is compatible with existing national systems.
- In June, Steve also provided a draft guidance document for implementing ICS Position-specific training. Several amendments are being incorporated into the draft which will be re-reviewed shortly.
- It was also noted that there is a revised G-402.a course available on FEMA's website and Steve will email the Board members a copy of the link for their reference.

**Vote:** N/A

**Action:** N/A

### **Topic: EMS Regulations Update – OEMS Staff**

**Motion:** N/A

**Discussion:**

This topic was tabled until the October committee meeting.

**Vote:** N/A

**Action:** This topic will be tabled until the October 2010 committee meeting.

**Topic: Crew Leader Training Revision**

**Motion:** N/A

**Discussion:**

VDFP staff provided an update on the new standards and noted that the appropriate program changes have been made.

**Vote:** N/A

**Action:** N/A

**Topic: Fire Officer III - 09 Standard Update**

**Motion:** N/A

**Discussion:**

VDFP staff provided an update on the new standards and noted that the appropriate program changes have been made.

**Vote:** N/A

**Action:** N/A

**Topic: Fire Officer IV - 09 Standard Update**

**Motion:** N/A

**Discussion:**

VDFP staff provided an update on the new standards and noted that the appropriate program changes have been made.

**Vote:** N/A

**Action:** N/A

**Topic: Hazardous Materials Partnership – VDEM & VDFP Update – Enclosure 3 and 4**

**Motion:** N/A

**Discussion:**

The agency has received the new Hazardous Materials Awareness and Operations program from VDEM. The program has been piloted as a 32 hour program with testing. The testing adds four hours to the program, making it a 36 hour training program. The material has been completely updated by VDEM staff and has received great reviews from both students and instructors.

**Vote:** N/A

**Action:** N/A

### **ADJOURNMENT**

The Committee adjourned at 11:45 am

Clerk of the Committee  
Matthew C. Smith

### **REVIEWED BY:**

*Donald E. Hansen*

Don Hansen  
Branch Chief of Training & Operations

August 16, 2010

Date

### **Enclosures:**

1. County of Montgomery Letter
2. ICS Update Presentation
3. Hazardous Materials Partnership Presentation
4. Hazardous Materials First Responder-Operations Course Table of Contents