

**VIRGINIA FIRE SERVICES BOARD**  
**Fire Prevention and Control Committee**  
**August 12, 2011**

A regular meeting of the Committee on Fire Prevention and Control was held at the Hampton Convention Center in Hampton, VA at 11:00 a.m. Mrs. Elaine Gall served as Chair.

**COMMITTEE MEMBERS PRESENT**

*Elaine Gall – Committee Chair – Virginia Fire Prevention Association*  
Charles Altizer – Virginia State Fire Marshal  
Michael Armstrong – *Temporary Assignment* – VA Chapter of the International Society of Fire Service Instructors  
Thomas Moffett – *Temporary Assignment* – Virginia Professional Firefighters Association  
Richard Burch Jr. – *Temporary Assignment* – Virginia Fire Services Council

**COMMITTEE MEMBERS ABSENT**

Joe Wilson – Industry (SARA Title III & OSHA)  
Robert Scott – Insurance Industry Representative  
Felix Sarfo-Kantanka, Jr – General Public  
Carl Garrison – Virginia State Forester  
Michael Reilly – Virginia Chapter of the International Association of Arson Investigators  
Brian Mullins – Virginia Board of Housing & Community Development

**VFSB MEMBERS PRESENT**

James Wheeler – Virginia Municipal League

**AGENCY MEMBERS PRESENT**

Billy Shelton	Christine Lopilato	David Jolly
Brook Pittinger	Angela Thompson	Matthew Smith
Russ Chandler	Erin Rice	Robert Bailey
Melvin Byrne	Steve Grainer	Brett Williams

**GUESTS PRESENT**

John Miller – VDOF	Robby Dawson	Kurt Kight
Greg Neiman – OEMS	Charlie Singleton	Mike Hogh
Jeff Flippo	Robert Holloway Jr.	Richard Harris
James Hickman	TJ McAndrews	

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The Chair asked if there were any additions and/or corrections to the minutes of the June 2011 meeting. With no changes to the minutes, the June 3, 2011 meeting minutes were approved.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

## ROLL CALL

## CHANGES TO THE AGENDA

### Unfinished Business:

- A. Public Education Program – Cooking Fire Prevention

### New Business:

- A. No new business

## PUBLIC COMMENTS

Jeff Flippo, on behalf of the Virginia State Firefighters Association, welcomed the Committee to the Virginia State Firefighters Association (VSFA) 125<sup>th</sup> Anniversary, and reminded them to visit the vendor area.

### COMMENTS FROM THE VDFP LIAISON Branch Chief of Training & Technical Services

Russ Chandler and Robert Bailey provided the following report:

- The Virginia Fire Marshals Academy (VFMA) conducted an Arson Fraud Seminar for a national group of Special Investigation Units (SIU) for the insurance field in Hampton. There were 42 Investigators from across the country attending the class. The burn cells were used for demonstration and the class was a huge success.
- The VFMA completed its 9-week Law Enforcement School that began in April. The class was held at Fort A.P. Hill, in Caroline County. There were 15 students in the class from the Counties of Fairfax, Henrico, Loudoun, Arlington, and Stafford, and the Cities of Virginia Beach, Winchester, Charlottesville, Chesapeake, Harrisonburg, and Staunton.
- The VFMA conducted a May Fire Inspector School at Barrett Learning Center in Hanover. The class has 21 students registered for the class, from the metro Richmond area, that included the Counties of Caroline, Fairfax, Henrico, Hanover, and Spotsylvania, the Cities of Richmond, Virginia Beach, and the College of William & Mary.
- The VFMA conducted a Fire investigator class in Winchester, Virginia, with 15 students from the Northern Virginia area mostly. The students were from the Counties of Chesterfield, Frederick, Albemarle, as well as Stephens City, the Page County Sherriff's Office, and the Fauquier County Sherriff's Office.
- The VFMA also conducted three (3) Communicating with Children classes in Newport News, Orange County, and Norfolk, Virginia. There were 60 students for these classes. In addition, there was one (1) Public Fire Educator class held in Warren County with 10 students in class. The VFMA also held a Juvenile Fire Setter class in Charlottesville, Virginia with 15 students in class.
- The VFMA also completed a Cooking safe document that will address the need for more recognition in the area of cooking related fires in the home, **see Enclosure 1.**

### COMMENTS FROM THE VDFP LIAISON

## Fiscal Services Director

Christine Lopilato provided the following report:

- Application Submission Reminders:
  - FY12 VFIRS Hardware Grant applications are due postmarked by August 31, 2011
  - FY12 Training Mini Grant applications are due postmarked by September 30, 2011

### COMMENTS FROM THE COMMITTEE CHAIR

Elaine Gall commented that she appreciated the Liaison and Cooking Report, and that those in the Fire Service cannot take their focus off fire prevention education because it saves lives.

### REPORT FROM THE CODES & STANDARDS SUBCOMMITTEE

Robby Dawson provided the following report:

- The Sub-Committee Chairman was contacted by DHCD Staff regarding the upcoming 2012 code development cycle. The request to the president of “the code association” in order to commence reviews of the 2012 ICC codes.
- Considering the confusion and disorganization associated with the previous code development process, I am requesting the Virginia Fire Services Board re-visit the memorandum between the Board of Housing and Community Development and the Virginia Fire Services Board to outline the process for the upcoming code cycle.
- In preparation for the upcoming code development cycle, I would like to validate the sub-committee’s organization, make up and membership prior to any further formal meetings. I will be submitting recommended names for the sub-committee at the next VFSB meeting in October.
- Charles Altizer commented that the 2012 ICC Code Cycle is starting at the National Level and that he is concerned by the under-representation of the fire service in the process.
- Robby Dawson commented that the Virginia Fire Prevention Association is partnering with Vision 20/20 to promote and improve fire prevention education through out the Commonwealth of Virginia. At their fall conference, there will be a Seminar along with Vision 20/20.
- The next meeting of the Codes and Standards Subcommittee is tentatively set for September 28, 2011 at the Virginia Department of Fire Programs’ Glen Allen Office, starting at 10:00 a.m. Please check the Agency’s website, [http://www.vafire.com/virginia\\_fire\\_services\\_board/meeting\\_dates.htm](http://www.vafire.com/virginia_fire_services_board/meeting_dates.htm), for the meeting agenda and date/time finalization.

### REPORT FROM THE DEPARTMENT OF FORESTRY

John Miller provided the following report on behalf of Carl Garrison:

- Dry Hydrant Program – For the new Fiscal Year, they have allocated for 12 repairs and 24 new installations are scheduled at this point. They are hopeful that they will be able to do more new installations after the repairs are completed. They continue to have more dry hydrant applications than they can fund.

- Volunteer Fire Assistance Program – Last year they funded roughly 108 pass-through grants on a 50-50 match, for Wildland Personal Protective Equipment, Wildland Fire Fighting Tools, Communication Equipment, and/or Training Related Item. For more information, see <http://www.dof.virginia.gov/fire/index-vfa.htm>
- Wildfire Activity – Everyone has been interested in the Dismal Swamp Wildfire, which is actually managed by the U.S Fish and Wildlife Service. Currently, the Virginia Department of Forestry has three dozers and fourteen personnel deployed to the Dismal Swamp Wildfire. So far this year, there have been roughly 92 personnel deployed to out-of-state on wildfires, which is mostly through State Mutual Aid.

### UNFINISHED BUSINESS

**Topic: Public Education Program – Cooking Fire Prevention, see Enclosure 1.**

**Motion:** N/A

**Discussion:** Reviewed as a part of the VDFP Liaison Report. Additionally, Jeff Flippo commented that the VSFA has received a Federal grant to assist with the development of fire prevention programs. For more information, visit the Community Fire Prevention section of the VSFA website, <http://www.vsf.org/vsfemsa/community-fire-safety-operational-guideline/>, everything is free and available on their webpage.

**Vote:** N/A

**Action:** N/A

### NEW BUSINESS

No new business

### ADJOURNMENT

The Committee adjourned at 11:41 a.m.

Clerk of the Committee  
Matthew C. Smith

### REVIEWED BY:

Russell K. Chandler

Russell Chandler  
Branch Chief of Training and Technical Services

August 17, 2011  
Date

### Enclosures:

1. VFMA Cooking Fires Report