

## **VIRGINIA FIRE SERVICES BOARD**

**Friday, May 31, 2019**

A regular meeting of the Virginia Fire Services Board was held at the VDFP HQ. Mr. Walter Bailey served as Chair.

### **BOARD MEMBERS PRESENT**

*Walter Bailey – Chair – Virginia State Firefighter's Association*

Keith Johnson, Virginia Fire Chiefs Association

Brian McGraw - Virginia State Fire Marshal

Dennis D. Linaburg – Virginia Chapter of the International Association of Arson Investigators

Ernie Little – Fire Prevention Association

James D. Poindexter – Virginia Professional Firefighters Association

James A. Calvert – Industry (SARA Title III & OSHA) Representative

David C. Hankley – Virginia Municipal League

Jeff Bailey - VA Chapter of the International Society of Fire Service Instructors

James Stokely – Insurance Industry

Stephanie Koren – Association of Counties

Andrew Friedman - Virginia Board of Housing & Community Development

H. Lee Day – Virginia Fire Services Council

Bettie Reeves-Nobles – General Public

### **BOARD MEMBERS ABSENT**

Rob Farrell – Virginia State Forester

### **AGENCY MEMBERS PRESENT**

Brook Pittinger

Brenda Scaife

John Fugman

Theresa Hunter

Briant Atkins

Garrett Dyer

Tracey Frame

Heather Smolka

### **GUESTS PRESENT**

Brad Owens

Jeff Brickey

Larry Gwaltney

John Miller

Jerome I. Williams

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**ROLL CALL**

**CHANGES IN THE AGENDA**

**Public Comments**

**Consent Agenda**

- A. Approval of the Minutes Of The Previous Meeting
- B. VDFP Liaison Reports

**Report from the VDFP Executive Director**

**Report from the VDFP Deputy Executive Director-**

**Fire Education and Training**

- A. Unfinished Business
  - A. Learning Management System (LMS) update (See Update)
  - B. Live Fire Training Certification Class Update/transition from the 1403 Compliance Officer
  - C. Fire Department Rosters Update
  - D. Instructor Class Statistics
  - E. NFA Attendance Support
  - F. Firefighter I Curriculum Update
- B. New Business
  - A. Live Burn Facility Inspections

**Fire Prevention and Control Committee Business**

- A. Report From The Department of Forestry-
- B. Report From The Codes and Standards Subcommittee
- C. Unfinished Business
  - a. Present and Vote on Fire Code Subcommittee Actions (2019)
  - b. Present and Vote – Fire Prevention and Control Plan (2019)

D. New Business

**Administration, Policy and Finance Committee Business**

A. Report from Administration, Policy and Finance Committee

B. Report From The Live Structure Committee

C. Grants and Finance Report from the VDFP Chief Administrative Officer

D. Unfinished Business

a. Live Fire Structure Policy (Comprehensive Audit)

b. Fluvanna County

c. Prince George County – Container Discussion

E. New Business

a. Burn Building Applications

**Comments from the Chairman, VFSB-**

**Full Board Business**

A. Unfinished Business

B. New Business

**PUBLIC COMMENTS**

Chairman Walter Bailey thanked the board members and attendees for their commitment to public safety.

**CONSENT AGENDA**

**Topic: Consent Agenda**

**Motion:** To approve the Consent Agenda / Minutes.

**Discussion:** Motion to accept agenda and minutes.

**Vote:** Unanimous

**Action:** Motion Carries

**REPORT FROM THE VDFP EXECUTIVE DIRECTOR**

On behalf of Executive Director Mike Reilly, Deputy Brook Pittinger provided the following updates;

- Fire Rescue International - VDFP will be presenting this program at Fire Rescue International August 8, 2019 in Atlanta.
- NFPA 1403 – VDFP offered NFPA 1403 program as a pilot 8 times since the beginning of FY19.
- Quality Assurance Division - Division Chiefs and the Curriculum Development Manager are collaborating with the Quality Assurance Division in preparation for reaccreditation.

### **REPORT FROM RISK MANAGEMENT BRANCH REPORT**

Chief Safety Officer Briant Atkins provided the following report:

- **Firefighter Cancer Awareness Program:** VDFP will be presenting this program at Fire Rescue International August 8, 2019 in Atlanta. We are extremely pleased our VDFP Program will be presented at a national level event in this area of very vital concern for the fire service. We will also be delivering the full Cancer Prevention and Burn Prevention programs at The Virginia EMS Symposium in November.
- **NFPA 1403 Program:** We have offered this program as a pilot program 8 times now since the beginning of FY19. Thus far, we have gotten an overwhelming response that the fire service in Virginia has little interest in a certification program. Utilizing Jones and Bartlett's Live Fire Training Curriculum, we have delivered programs in approximately a 12-16 hour time frames. The one problem is that most students attending are experienced and have all been through the 1403 Awareness which we also still require for those attending FF1 and 2 TTT to complete.

We evaluated 3 model certification programs consisting of the Bureau of Fire Standards and Training in Florida, the North Carolina Department of Insurance (NCDI), and the International Society of Fire Service Instructors (ISFSI). A brief outline of each program is as follows:

**Florida Bureau of Fire Training and Training:** 5 days in length (40 hrs). This is a required certification for conducting LFT in the State. Must pass comprehensive test with 85% (written) and also must pass practical portions and complete task book. Recertification required every 4 years.

**NCDI:** 4 days in length (32 hrs). On the 4<sup>th</sup> day, they must participate in an acquired structure burn. They do not certify for live fire training structures, but are looking at that for a future direction. They limit practical evolutions to approximately 6 students per offering, which they indicate is a slow process. They are significant pre-requisites and one must pass a comprehensive 100 question written test on NFPA 1403, 1142 and 1584, they say it's a really tough test.

**ISFSI:** Student must complete online pre-course learning system to prepare the candidate for an intense 3 day live program. There is also a live fire component. They must also complete a certification written test and will receive a credential good for 3 years. They have a separate course for acquired structures and for fixed training facilities.

We will also run two final 1 day programs this fiscal year where we have taken a lot of the repetitive material out of the program (a criticism previously received). Scheduled for June 2 in Division 2 (Orange) and Division 6 (Blacksburg). We will also update the 1403 awareness program online to the 2018 standard changes.

After these final two programs, VDFP will provide all information and see which direction we would like to go.

- **PPE for Instructors:** The second round of PPE was distributed and the third round was ordered. We also recently awarded a contract for PPE maintenance and are working on collecting the first round of PPE for advanced cleaning and inspection as per NFPA 1851.
- **Statistical Data:** Please see below for statistical data for the injuries documented in our training programs through May 20, 2019. Our numbers are running parallel to what they were last year at this time in numbers and type. The leading programs causing injury and the leading types remain unchanged and continue to be in the Firefighter Series Programs. Primarily Strains/Sprain type injuries lead with Exhaustion/overexertion type injuries right behind that.

**Statistical Data: (FY 19) May 2019 Totals**

<b><u>VDFP Training Injuries:</u></b>	FY -Injury From Fall: 5 <b>Month: 1</b>
Since FY Beginning: 50	FY -Exhaustion/Over Exertion: 13 <b>Month: 0</b>
Week: 3 <b>Since Month Began: 5</b>	FY- Struck By: 6 <b>Month: 0</b>
Live Fire Training: FY: 12 <b>Month: 2</b>	FY – Strains, Sprain, Pain: 19 <b>Month: 2</b>
	FY – Burn : 3 <b>Month: 1</b>
<b><u>Program :</u></b>	FY – Other: 4 <b>Month: 1</b>
FY-Firefighter Series: 33 <b>Month:2</b>	
FY – Mayday Operations: 4 <b>Month: 2</b>	<b><u>By Division:</u></b>
FY – HMO: 0 <b>Month: 0</b>	FY Div. 1: 6 <b>Month: 0</b>
FY- TRT: 10 <b>Month: 1</b>	FY Div. 2: 11 <b>Month: 0</b>
FY – VFMA: 0 <b>Month: 0</b>	FY Div. 3: 9 <b>Month: 3</b>
FY – DPO : 0 <b>Month: 0</b>	FY Div. 4: 2 <b>Month: 0</b>
FY – Marine: 0 <b>Month: 0</b>	FY Div. 5: 5 <b>Month: 1</b>
FY ARFF: 2 <b>Month: 0</b>	FY Div. 6: 3 <b>Month: 0</b>

FY – Other: 1 <b>Month: 0</b>	FY Div. 7: 2 <b>Month: 0</b>
	FY Specialty: 12 <b>Month: 1</b>
	(FMA: 0 TRT: 8 Marine: 0 ARFF: 3)

### **FIRE EDUCATION AND TRAINING COMMITTEE BUSINESS REPORT FROM THE VDFP OPERATIONS AND TRAINING/TECH SERVICES**

John Caussin, former Operations and Tech Services Chief provided the following report in advance of the board meeting;

- **Training Survey:** A focused training survey was disseminated to the fire department chiefs and training officers. The survey closed May 24 and the results are being aggregated and will serve to build an 18-24 month course schedule.
- **Cornerstone LMS:** Curriculum Development Manager, Amanda Kennedy is serving as the Cornerstone LMS project lead for VDFP. Soft implementation is scheduled for July 1, 2019.
- **Courses:** Courses for the first six months of Fiscal Year 2020 are in the process of being loaded onto the Cornerstone platform.
- **Quality Assurance Collaboration:** Division Chiefs and the Curriculum Development Manager are collaborating with the Quality Assurance Division in preparation for reaccreditation.
- **Course Catalog:** A course catalog is in development. Catalog will list all courses with scheduled offerings, course descriptions, registration information, and pre-requisites, add/drop policy, testing and retesting policy, grade policy, etc. Projected end date, October 1, 2019.
- **Policy Format:** A standard format, numbering system, storage and organization of the policy, procedures, forms and manuals within the Training and Operations Branch is in development. As updated and Director approved documents are completed, they will be posted in a revised Training and Operations area on the VDFP website.
- **Annual Evaluation:** Develop annual evaluation for adjunct instructors within the Training and Operations Branch. Instructors will be evaluated based on Quality Assurance (QA) Division audits, Branch and Division Chief audits, student evaluations, and administrative job completion associated with the respective class (expense vouchers/school processing documents). This will be the basis for a future recognition program.
- **In-Service Training:** Face-to-face, adjunct instructor in-service training sessions are in the planning phase. Will be delivered in late Fall 2019.

### **REPORT FROM TRAINING AND EDUCATION COMMITTEE**

Training and Education Committee Chairman, Dr. Jimmy Calvert delivered the following updates;

#### **UNFINISHED BUSINESS**

**Topic: Learning Management System (LMS) update.**

**Motions:** N/A

**Topic Discussion:** Dr. Calvert inquired about the status for the new system.

**Staff Response:** Staff provided the following enclosure; Learning Management System (LMS) update. See enclosure 1 for a comprehensive update.

<b>Date</b>	5/8/2019
<b>Stakeholders</b>	Senior Leadership
<b>Objective</b>	Cornerstone Progress Updates
<b>Updates</b>	
Data Uploads	To remain on target major user data and historical data loads will need to be in the system by May 24. <ul style="list-style-type: none"><li>• IT, QA and CM meeting 5/10 to plan and support this deadline</li><li>• Pilot to Production copy down in process</li></ul>
Course Creation in PROD	<ul style="list-style-type: none"><li>• Development sessions with all Chiefs and admins</li><li>• Supporting Training Documentation and Administrative Guidelines</li></ul>
Implementation Plan	<ul style="list-style-type: none"><li>• Utilizes chiefs/divisions for coordination, support, user selection, data entry, and capacity building</li><li>• Internal, external, multiple platform approach</li></ul>
Communication Plan	<ul style="list-style-type: none"><li>• Provided implementation plan to PIO 5/8, will partner on development of training assets to support promotion.</li></ul>
User Acceptance Testing	<ul style="list-style-type: none"><li>• DIV1, DIV3, DIV7- approx 5-10 users: FF, TO, Chief, Admin, Volunteer</li><li>• Internal- Stakeholders, leadership,</li></ul>
<b>Support Elements / Risks / Next Steps</b>	

**Vote:** N/A

**Motion Action:** N/A

Enclosure 1

**Topic:** Live Fire Training Certification Class Update/transition from the 1403 Compliance Officer curriculum.

**Motions:** N/A

**Topic Discussion:** Dr. Calvert would like a status of the improved class rollout. He also wants to know how we are transitioning the old curriculum 1403 Compliance Officers to the new curriculum. Lastly, Dr. Calvert inquired about the total number of Compliance Officers by Area in an effort to access the coverage for the Live Fire Trainings.

**Staff Response:** Briant Atkins- Safety Officer provided the following update; We have been in pilot for about a year with NFPA 1403-18 update program. We have run 149 students through versions of the new 1403-18 Program. It is probably not going to be feasible to run a certification program. First, our customers through feedback have indicated they do not desire a certification program overwhelmingly. Second, the logistics of running a certification program are probably not going to be managed with our resources. Some model certification programs are:

1. **North Carolina-** 32 hour certification with 1-2 day of acquired structure burns and 16 hours of classroom. Run 6 students at a time. Currently only certify for acquired structures. Live Training structures program in works possibly. Certification Required in State Code.
2. **Florida** - 40 hours with burn days also. Certification Required in State Code.
3. **ISFSI (International Society of Fire Service Instructors)** - 24 hour certification with one day of live burns. Online pre-class work required. 2 separate courses for Live Fire Training Structures and Acquired Structures.

**How is a certification program practical?** - It is not. We propose running a revised 1403-18 addressing updates in standard, providing acquired structures info for those who use them and decontamination. We will get the class to one day and rename it Live Fire Instructor. We also have required FF1 and 2 TTT students to take a 1403 awareness class online. We will update that and continue the practice.

**Attendance:** 675 individuals went through the previous 1403 Compliance Officer Course while 3,786 took the 1403 awareness online.

**Length:** Briant Atkins indicated it could be done within one day. .

**Injury:** Injuries reported in training - one student walked into a MDT with no hood on.

**Online learning component.** Briant Atkins can look at old program to ensure new program is complete and update as needed. The Agency can get it from the new Cornerstone System when it's rolled out.

**Decontamination:** Decontamination components are not technically required by 1403, but are addressed in NFPA 1500. VDFP is incorporating decontamination into the new 1403 program as part of our internal policy based on VFSB guidance.

**Vote:** N/A

**Motion Action:** N/A

**Topic: Fire Department Rosters Update.**

**Motion:** N/A

**Topic Discussion:** Dr. Calvert would like a status on roster submissions from the Fire Service. He believes that the agency could get a better handle on the membership in an effort to understand the percentages of training. Dr. Calvert indicated that the information could provide us a better population base from which future epidemiology studies can determine on the impact of cancer types related to the fire service. These statistics will assist in justifying futures legislative initiatives.

**Staff Response:** No discussion.

**Vote:** N/A

**Motion Action:** N/A

**Topic: Instructor Class Statistics.**

**Motion:** N/A

**Topic Discussion:** Dr. Calvert would like to understand how many instructors are in the system (active versus dormant instructors, new instructors, etc.).

**Staff Response:** No discussion.

**Vote:** N/A

**Motion Action:** N/A

**Topic: NFA Attendance Support (National Fire Academy)**

**Motion:** N/A

**Topic Discussion:** Dr. Calvert believes this is a good program that he would like to see continue. Dr. Calvert would like to understand what we think would increase our participation in this federally funded program.

**Staff Response:** Deputy Brook Pittinger introduced, Chief Derek Baker who serves as the agency's liaison.

Chief Baker indicated that Tennessee is no longer active with this. The event usually held at the end of September has been experiencing a decline in attendance.

**Upcoming:** November 16 and 17, 2019 – there are 150 beds. This is solely for Virginia.

**NFA:** Chief Baker advised that classes have been selected. The four classes selected include, Building Organizational Support for Risk Reduction, Health and Incident Officer Safety Program Manager, Unified Command and All Hazards Incidents.

**Marketing:** DFP's PIO will enhance brochure and pursue efforts to advertise.

**Fee:** The fee is \$77 registration fee it covers food and commemorative memento.

**Vote:** N/A

**Motion Action:** N/A

**Topic: Firefighter I Curriculum Update.**

**Motion:** N/A

**Topic Discussion:** Dr. Calvert would to get an update on the pass/fail rate, types of classes (single curriculum, academy curriculum, modular, etc.). He believes that we have been doing very well on this statistic and was wondering if there was a significant difference between the delivery methods.

**Staff Response:** No discussion.

**Vote:** N/A

**Motion Action:** N/A

## **NEW BUSINESS**

**Topic:** Live Burn Facility Inspection

**Motion:** N/A

**Topic Discussion:** Dr. Calvert would like to discuss how we ensure that VDFP Certification Classes are only held in Live Burn Facilities with up to date inspections. He believes this is a liability that we need to ensure is covered. See [\\*\\*on electronic board book.](#)

**Staff Response:** No discussion.

**Vote:** N/A

**Motion Action:** N/A

## **REPORT FROM THE DEPARTMENT OF FORESTRY**

Rob Farrell, State Forester provided the following report;

**Virginia Dry Hydrant Program:** The contractor has just about completed all of the projects for FY 2019 which includes 30 new installations and 19 repairs. The FY 2019 numbers are a little higher than average due to several hydrant requests which were carried over from FY 2018 due to either application or installation site related issues that required some measure of correction. The tentative approvals for FY 2020 include 24 new dry hydrant installations and 11 repairs of existing hydrants. Silver Creek Incorporated will once again be our statewide contractor for the program in FY 2020.

**Volunteer Fire Assistance Grants (VFA):** The Volunteer Fire Assistance Program (VFA) provides federal financial assistance from the U. S. Forest Service through the Virginia Department of Forestry to help organize, train and equip fire departments in rural areas to suppress fires. (The VFA definition of rural area is one whose fire department response area includes less than 10,000 citizens.) A total of 129 fire

departments submitted applications for this year's program, and the VDOF is currently waiting on the funding to arrive from the US Forest Service to make the final approvals.

**Spring Wildfire Season 2019:** Thanks to a very wet spring, the VDOF's spring 2019 wildfire season turned out to be our lightest spring season in the last 16 years. The VDOF responded to 192 wildfires that burned a total of 1113 acres of forestland across the Commonwealth. The agency response efforts this spring protected 221 homes and other structures with a total value of more than 31 million dollars. Escaped debris burning continues to be the primary cause of wildfire in Virginia.

As always, the VDOF certainly wants to both recognize and express our sincere thanks to the rural fire service across Virginia. Without the effective and efficient response of local volunteer departments throughout the state, there is just no way that the VDOF would ever have the level of success in wildland fire suppression that we often take for granted here in the Commonwealth.

**Statewide Wildland Fire Academy:** The DOF's 20<sup>th</sup> annual interagency statewide wildland fire academy is being held next week at Longwood University in Farmville. This year's academy has a total registration of 294 students and instructors representing eight different states, nine state agencies, five federal agencies and 43 different VFD's. This year, a total of 9 basic and intermediate level wildfire suppression and incident management courses are being offered. The entire academy is funded through a National Fire Plan Preparedness grant through the US Forest Service.

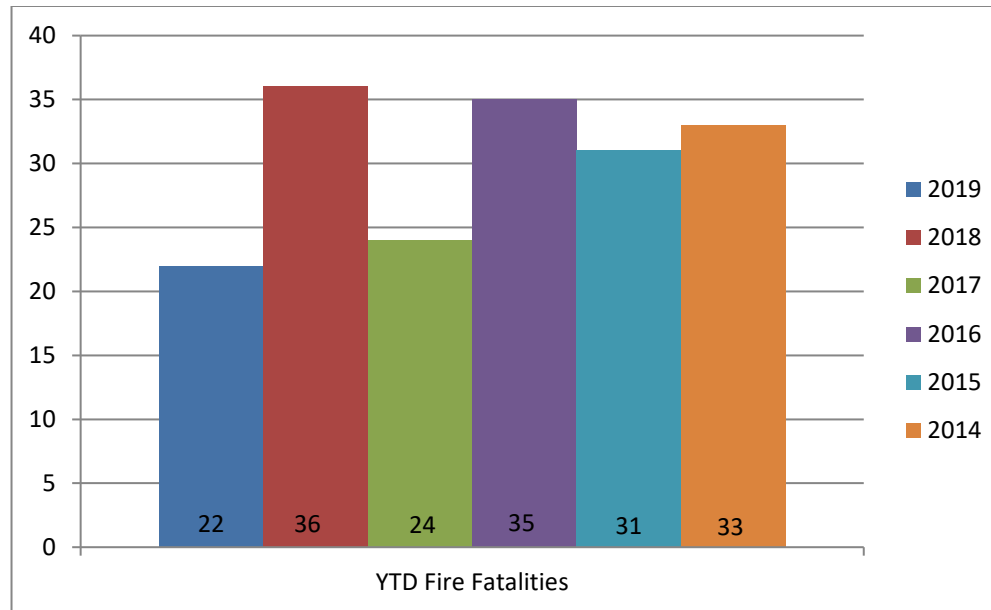
**VDOF Strategic Plan:** Following a 2 year process that involved employee groups, agency stakeholders and cooperators, the VDOF has completed a new agency strategic plan that will guide agency operations through 2022. The plan's six goals include protecting forest resources, supporting a strong forest economy, increasing the social, environmental and economic benefits of forests, developing a strong agency workforce, continuous improvement of agency operations, and broader agency outreach and collaboration. All six goals work to support the agencies' overall mission of protecting and developing healthy, sustainable forest resources for Virginians.

### **REPORT FROM THE STATE FIRE MARSHAL'S OFFICE**

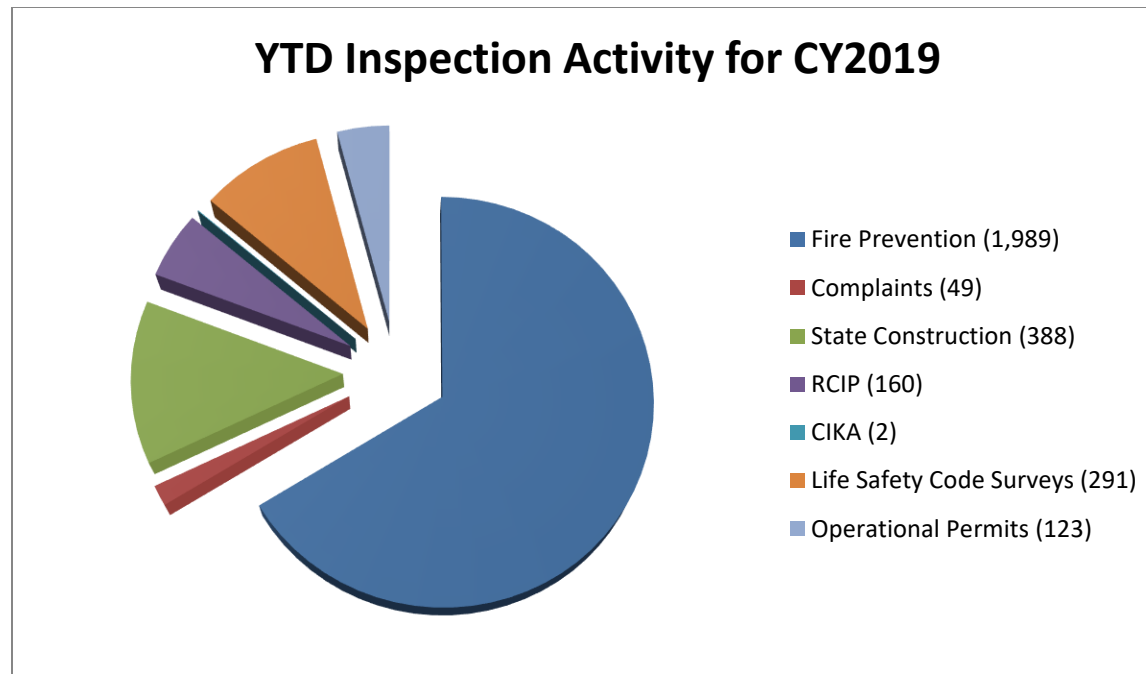
State Fire Marshal Brian McGraw provided the following report:

**2019 YTD Civilian Fire Fatalities:** **22** – as of May 15, 2019

There have been 22 civilian fire fatalities in 18 incidents in the Commonwealth of Virginia as of May 15, 2019. There have been two (2) multiple-fatality incidents.

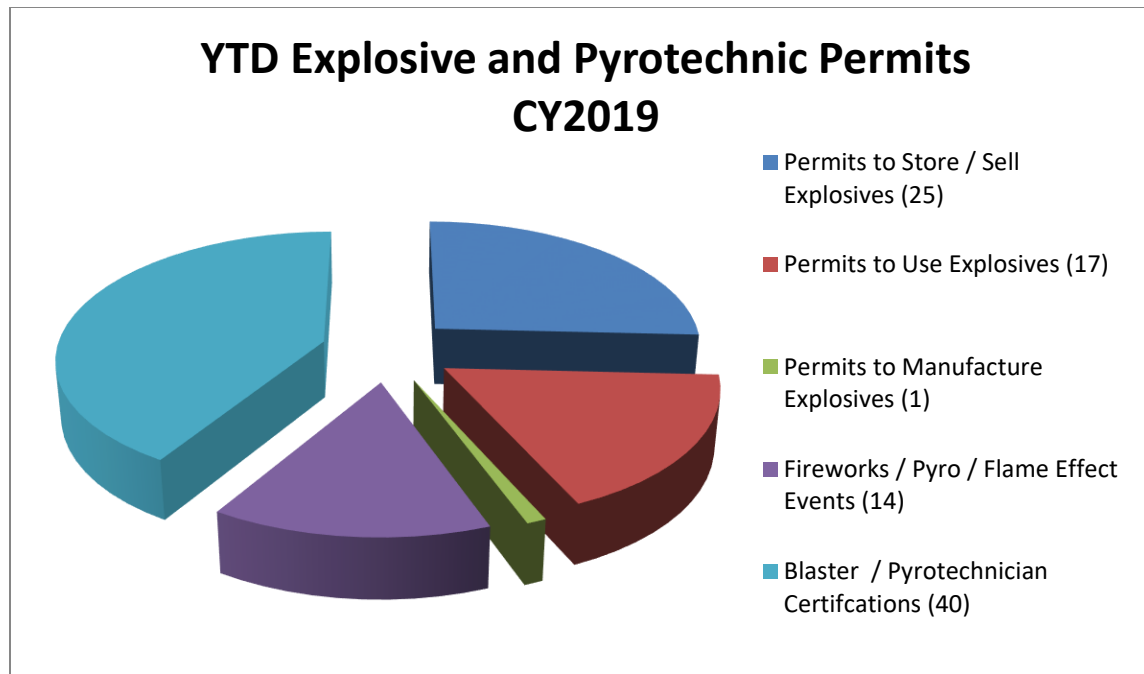


**CY2019 Inspection Activity:** As of May 8, the State Fire Marshal's Office completed 3,002 inspection activities during CY2019 (1/3/19 – 5/8/19).



#### **Explosive & Pyrotechnic Permits:**

As of May 8, the SFMO issued 43 explosives related permits during CY2019. Staff provided oversight of fireworks, pyrotechnics, flame effects or bonfires at 14 events on state property. A total of 40 Blaster and Pyrotechnician certifications were issued.



## REPORT FROM THE CODES AND STANDARDS SUBCOMMITTEE

Delivered by Ernie Little – Chair of Fire Prevention and Control Committee and a member of the Code Subcommittee;

### UNFINISHED BUSINESS

#### Topic: Fire Code Subcommittee Progress Update

**Motion 1:** Motion to approve the committee's recommendations of chapters 20-23, 25-26, and 28-37 of the 2018 Virginia Statewide Fire Prevention Code. – 4/11/2019

**Motion 2:** Motion to approve the committee's recommendations of chapters 24 and 27 of the 2018 Virginia Statewide Fire Prevention Code.

These chapters will be submitted to the 2018 code development process for consideration at the May 23 workgroup session – 5/14/2019

**Topic Discussion:** Ernie Little provided a brief update on the Code Subcommittee's progress as it relates to the VFSB 2018 VSFPC Amendment Recommendations. See below summary of discussions;

Brain McGraw indicated that DFP should reach out to DHCD in an effort to request additional meetings to discuss VSFPC amendment recommendation.

Ernie Little advised that DHCD/BHCD intends to to publish regulations in September 2019.

Walt Bailey indicated he would consider sending a letter to BHCD/DHCD to request a meeting between boards.

A discussion ensued for the need to have additional edits, which can assist with technical aspects. Attendees indicated that the DHCD process of SFPC development is not transparent.

Keith Johnson concurs with the request of a meeting. He added that the board and its subcommittees must complete their edits as soon as feasible.

**MOU:** The board and staff recommended that the MOU or MOA between the Board of Housing and Fire Services Board be reviewed to better define the code amendment process. Deputy Pittinger will get the old MOU for the committee.

**Vote:** Unanimous

**Motion Action:** Motion Carries

## **NEW BUSINESS**

Delivered by Ernie Little – Chair of Fire Prevention and Control Committee

## **UNFINISHED BUSINESS**

**Topic: Present and Vote - Fire Prevention and Control Plan (2019)**

**Motion:** To move the amended fire control and prevention plan dated May 29, 2019 forward and approve its adoption with the amendment to section 4.7 as approved.

**Topic Discussion:** Staff and committee members made several changes to the plan in an effort to condense it. Additionally, the intent of the plan has been re-articulated to ensure there is a statement that indicates the document being a live guidance, which is subject to change.

**See Draft**

Enclosure 2

**Vote:** Unanimous

**Motion Action:** Motion Carries

#### **ADMINISTRATION, POLICY AND FINANCE COMMITTEE BUSINESS**

#### **REPORT FROM ADMINISTRATION, POLICY AND FINANCE COMMITTEE**

The Administration, Policy and Finance Committee did not have a meeting.

#### **GRANTS AND FINANCE REPORT FROM THE VDFP CHIEF ADMINISTRATION OFFICER**

##### **1. FY2019 Live Structure Budget**

##### **a. Live Structure Obligations/Availability as of May 2019**

**i. Cash on hand:** \$3,217,373

**ii. Unobligated:** \$412,407

##### **2. Aid to localities –As of May 2019**

### **FY-2019 Fire Programs Fund Aid to Localities Payments**

Pay Cycle	Date Pymt. Requested	No. of Localities	% of Localities	Amount	% of Funds
1	9-21-18	147	45.5%	\$14,567,405	50.7%
2	12-12-18	41	12.7%	\$4,474,459	15.6%
3	3-22-19	57	17.6%	\$3,841,615	13.4%
4			0.0%		0.0%
5			0.0%		0.0%
Funds Released		245	75.9%	\$22,883,479	79.7%
Total Funds Not Released		78	24.1%	\$5,844,812	20.3%
AtL Total		323	100.0%	\$28,728,291	100.0%

### **REPORT FROM THE LIVE FIRE STRUCTURE COMMITTEE**

Delivered by Lee Day, Chair of the Live Fire Structure Committee

#### **Unfinished Business**

#### **Topic: Live Fire Structure Policy (Comprehensive Audit)**

**Motion:** N/A

**Topic Discussion:** Board decided they did not want to pursue any changes to this topic. Staff will revert the policy back to its original version.

**Vote:** N/A

**Motion Action:** N/A

#### **Topic: Fluvanna County Letter**

**Motion:** To approve Fluvanna's request.

**Topic Discussion:** Fluvanna County grant application for a fire training building indicated a Prototype II, Class B fueled building. The locality provided a letter requesting to change to a Prototype II, Class A fueled building.

**Vote:** Motion Carries

**Motion Action:** Motion Carries

Enclosure 3

**Topic: Prince George Container Discussion / Letter**

**Motion:** To allow Prince George County to use Burn Building Grant to purchase and develop a metal container type and provide board support for this type of structure.

**Topic Discussion:** Locality requests to use burn building funds to purchase and develop a metal container type structure. The Board is approving this initiative as a test (pilot).

**Vote:** Unanimous

**Motion Action:** Motion Carries

**NEW BUSINESS**

**Topic: Burn Building Applications**

**Motion 1:** To approve grant funding for Scott County for a new burn building in the amount of \$450,000 plus \$30,000 for engineering.

**Motion 2:** To approve grant funding of \$450,000 to Hanover County for a new burn building.

**Topic Discussion:** Discussion consisted of new burn building application.

**Vote:** Unanimous

**Motion Action:** Motion Carries

**Topic: Roanoke County Request Letter**

**Motion:** To grant approval for Roanoke County to convert their building from Class B to A based on TSG's approval.

**Topic Discussion:** See below communication from Roanoke County;

"On behalf of the Fire Chief's from Roanoke County Fire and Rescue, Roanoke Fire-EMS, and Salem Fire-EMS, I would like to request for the Burn Building

Committee to review a request to convert our current Class B burn Building to a Class A. Our current Burn Building was placed in service 2009 and was inspected by The Structures Group, Inc. in 2013. We would like to request the permission to move forward on converting from Class B to Class A after several months of discussion. One of the main issues for us is the ongoing cost of repairs. We would like to ask to be added to the agenda for any questions for the upcoming Burn Building Committee meeting prior to the Fire Board meeting on Friday May 31, 2019..."

**Vote:** Unanimous

**Motion Action:** Motion Carries

Enclosure 4

**COMMENTS FROM THE CHAIRMAN**

Chairman Walter Bailey wished State Fire Marshal, Brian McGraw the best of luck and thanked him for his service.

**FULL BOARD BUSINESS**

**UNFINISHED BUSINESS**

N/A

**NEW BUSINESS**

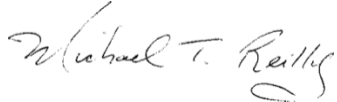
N/A

## **ADJOURNMENT**

The Board adjourned at 2;15PM  
Clerk of the Committee

Heather Smolka (substitute for Mohamed Abbamin)

### **REVIEWED BY:**



5/31/2019

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Michael T. Reilly  
Executive Director

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Date

### **Enclosures:**

Enclosure 1 - Learning Management System (LMS) update.  
Enclosure 2 – Fire Prevention and Control Plan  
Enclosure 3 – Fluvanna County Letter  
Enclosure 4 – Roanoke County Request Letter



# Cornerstone LMS Brief

## Virginia Department of Fire Programs

<b>Date</b>	5/8/2019
<b>Stakeholders</b>	Senior Leadership
<b>Objective</b>	Cornerstone Progress Updates
<b>Updates</b>	
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<b>Support Elements/ Risks/ Next Steps</b>	
Certificates	<ul style="list-style-type: none"> <li>Cross Scripting is approaching out of scope</li> </ul>
Online Courses	<ul style="list-style-type: none"> <li>No SCORM package: multiple options out of scope</li> </ul>
Phased Approach	<ul style="list-style-type: none"> <li>Allows for continuous testing and final validation</li> </ul>
Governance	<ul style="list-style-type: none"> <li>Provides the ins and outs of management, roles, permissions, and stakeholder responsibilities.</li> </ul>
<b>Important Dates and Additional Information</b>	
User Acceptance Training: 6/10-6/26 Internal Training: 6/1- 8/1 <b>Soft Go-Live: 7/1</b> <b>Go-Live: 8/1</b> End User Training Open Houses: 7/1-12/1 3 Month Review Stakeholder Meeting: 11/1 6 Month Review Stakeholder Meeting: 2/3/20 9 Month Review Stakeholder Meeting: 5/1/20 12 Month Review Stakeholder Meeting: 8/3/20	

# **VIRGINIA FIRE PREVENTION & CONTROL PLAN**

**Prepared Summer 2019**

**Prepared by:**

**Virginia Department of Fire Programs  
Virginia Fire Services Board**



This plan is a living document subject to change on a regular basis. It should be reviewed on an annual basis. As such, the Virginia Department of Fire Programs should keep the most current plan posted on their website to be accessible.

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**1.0: INTRODUCTION**

The Fire Prevention and Control Plan (Plan) provides a mechanism to address fire and life safety issues facing the Commonwealth and its fire services. The Plan addresses fire and life safety concerns and provides information regarding resources of all federal, state and local agencies. Through the versions of the Plan, many recommendations have been achieved, others have been addressed by the creation of additional committees, and new challenges have been identified.

Today, through the growth and development of the Virginia Fire Services Board (Board) in their committee processes along with the positive working relationship with the Virginia Department of Fire Programs (VD FP) and the Secretary of Public Safety and Homeland Security (SPSHS), there are new means to address most problems facing Virginia’s fire services.

The focus of the Plan has narrowed since its inception in an effort to reflect the needs of the Commonwealth’s fire services that can be addressed by the Virginia Fire Services Board and the Virginia Department of Fire Programs.

**2.0: HISTORY**

In 1977, the Virginia Advisory Legislative Council examined issues surrounding the coordination of Virginia’s fire prevention and protection activities. The Senate Joint Resolution (SJR 97) (SD 14, 1978) requesting the study noted that the state had a serious, but un-quantified fire loss problem. It also noted the absence of “orderly Plans for the development of priorities towards reducing fire losses within the Commonwealth.”

To answer this concern, the Department of Housing and Community Development (DHCD) published the Fire Prevention and Control Plan in 1987. DHCD staff wrote the Plan from the Office of the State Fire Marshal (SFMO) and Office of Policy Analysis and Research along with staff from the Virginia Department of Fire Programs (VD FP). In addition, there were considerable input from members of the fire service.

The 329-page document covered many aspects of the fire services and the problems associated with various issues in the mid 1980's. Subjects included, the collection of fire related data, training and certification, fire safety education, fire codes, fire insurance, arson and telecommunications (Emergency Dispatch Centers).

In 1998, at the request of the Board, a process was initiated to update the Plan but to concentrate on the issues dealing with fire and life safety. Through multiple meetings across the Commonwealth, fire and life safety individuals discussed and proposed changes for the future.

This iteration of the Plan replaces the previous version that was published on August 16, 2013.

### **3.0: VIRGINIA PARTNERS**

This section addresses the organization of the fire services at the state level and the partnerships with fellow agencies and fire organizations found in the Commonwealth of Virginia. The cooperative effort between all the entities listed has enabled great strides to take place in providing better service to Virginia's fire service and the citizens of the Commonwealth of Virginia.

#### **3.1: Virginia Fire Services Board**

The Virginia Fire Services Board (the Board) as established is a policy board within the meaning of § [2.2-2100](#) in the executive branch of state government. It is created pursuant to § [9.1-202](#) of the Code of Virginia. The Board is comprised of 15 members appointed by the Governor to represent various fire service organizations throughout Virginia, as well as the general public. The VFSB is comprised of the following:

- An appointed representative of the insurance industry
- Two appointed members of the general public with no connection to the fire services, one of which shall be a representative of those industries affected by SARA Title III and OSHA training requirements

There must also be at least one representative from each of the following organizations:

- Virginia Fire Chiefs Association
- Virginia State Firefighters Association
- Virginia Professional Firefighters Association
- Virginia Fire Service Council
- Virginia Fire Prevention Association
- Virginia Chapter of the International Association of Arson Investigators
- Virginia Municipal League
- Virginia Association of Counties
- Local fire marshal, as defined by § [27-30](#)
- Certified Virginia fire services instructor

Of these appointees, at least one must be a volunteer firefighter.

In addition, the following are members of the VFSB;

- The State Forester
- A member of the Board of Housing and Community Development, to be appointed by the chair of that Board.

Each of the organizations represented submits names for the Governor's consideration in making these appointments.

### **3.2: Virginia Department of Fire Programs (VD FP)**

The Virginia Department of Fire Programs (Agency) is one of eleven agencies within the [Secretary of Public Safety and Homeland Security](#). The Agency is organized into three branches with seven division offices throughout the Commonwealth. Moreover, the Agency's two primary functions are to distribute the Fire Programs Fund and to provide training to Virginia's firefighters. There are several other duties that the Agency undertakes as part of their role in state government and in carrying out the policies established by the Virginia Fire Services Board.

#### **3.2.1: The Agency**

The Agency has branches that directly report to an appointed Executive Director including State Fire Marshal's Office (SFM O), Agency Administration, and Training & Operations.

**State Fire Marshal's Office (SFM O):** SFM O provides many services to provide safety to life and property from fire for the citizens of the Commonwealth.

**Training and Development:** Training and Development coordinates and delivers fire emergency services education and training programs for the fire and emergency response community, public, law enforcement and industry for the purpose of protecting and defending the commonwealth against the loss of life and property. In addition to the various types of fire, related training, including Firefighter, Officer, Hazardous Materials, and specialty training - a position within VDFP is also assigned to the Virginia Fusion Center (VFC). Lastly, Training and Development is organized into General Fire Service Training and Specialized Training.

**General Fire Service Training:** VDFP coordinates and delivers fire emergency services education and training programs for the fire and emergency response community, public, law enforcement and industry for the purpose of protecting and defending the commonwealth against the loss of life and property. VDFP offers training programs across Virginia through our Division Offices.

**Specialized Training:** The Specialized Training Branch oversees, Aircraft Rescue Firefighting (ARFF), National Incident Management System (NIMS), and Technical Rescue (TR) Programs.

**Agency Administration:** Agency Administration is responsible for the administrative management activities of the Agency, to include all recruitment, personnel, and employee relations as they pertain to human resource management in conjunction with the Department of Human Resource Management. Agency Administration includes Finance, Information Technology, Statistics, Grants and Local Aid, and Government Affairs.

### 3.2.2: Cooperation with other Local, State and Federal Agencies

Cooperating agencies include;

- **Virginia Department of Emergency Management (VDEM):** The Agency shares common training venues in hazardous materials and incident management with VDEM. Additionally, VDFP provides staffing to the Virginia Emergency Operations Center (managed by VDEM) during times of regional or statewide disasters.
- **Virginia Department of Criminal Justice Services (DCJS):** VDFP in cooperation with DCJS has the authority to design, establish and maintain the required courses of instruction for fire marshals through such agencies and institutions as the Departments jointly may deem appropriate and to approve such other courses as such Departments determine appropriate.
- **Department of Housing and Community Development (DHCD):** VDFP collaborates with DHCD to assure consistent training of Virginia's fire inspectors who enforce the Statewide Fire Prevention Code. VDFP provides certification training for Fire Inspectors with DHCD providing the certification for the same.
- **Virginia Department of Forestry (VDOF):** VDOF is responsible for the protection, promotion and stewardship of the forest resources of the Commonwealth. Along with prevention and suppression of wildfire, VDOF also responds to and provides incident command for other emergencies. VDOF participates with VDFP on the creation of this report and other publications on fire and life safety. The agencies also partner for the training of firefighters across the Commonwealth in the area of wildland fire fighting. Through VDFP's partnership with VDOF each year, \$100,000 of the Fire Programs Fund is transferred to VDOF for the installation and maintenance of dry hydrants across the Commonwealth. There are more than 1,600 of these hydrants in service today. More important, after negotiations with the Insurance Services Office (ISO), these dry hydrants have been recognized and approved as a viable water source. In turn, this allows for the possible reduction in insurance rates for homes and businesses in proximity to these hydrants.

- ***Other Agencies:*** VDFP collaborates with other agencies including, Virginia State Police, Department of General Services, and Department of Juvenile Justices Services to complete the Agency's mission.

### **3.2.3: Cooperation with Fire Associations**

There are various organizations that play a role in fire prevention and safety concerns by supporting fire related legislation, and providing venues for delivering training.

- [Virginia Fire Chiefs Association](#)
- [Virginia State Firefighters Association](#)
- [Virginia Professional Firefighters Association](#)
- Virginia Fire Services Council
- [Virginia Fire Prevention Association](#)
- [VA Chapter International Association of Arson Investigators](#)
- [Virginia Fire and Life Safety Coalition](#)

## **Chapter 4: Recommendations**

Virginia's fire service responds to all types of events, including fires, rescue and emergency medical services, hazardous conditions, severe weather incidents, service calls, special incidents, and good intent calls, as well as false calls. Recommendations must be based on the analysis of the most relevant available data.

Complete, accurate and relevant statistical data is used for various initiatives including legislation, staffing, funding, etc. Statistical data also provides necessary facts to support fire prevention measures and code changes that are crucial to the prevention of fires and associated injuries and deaths.

### **4.1. Reporting**

VDFP should compile an annual report summarizing national and state data to identify trends or significant fire related issues to be submitted to Virginia Fire Services Board.

### **4.2 Grants**

VDFP should seek additional grant funding from other local, state, national and private sources that can be used for Public Fire and Life Safety Education. Such funding sources could be provided to Public Fire and Life Safety Educators in Virginia who need a dependable source of "seed" money to develop or implement local programs and to promulgate state and national programs in their jurisdictions or regions.

### **4.3 Virginia Fire Incident Reporting System (VFIRS)**

Participation in VFIRS should be required of all fire and rescue departments in the Commonwealth. A related and vital part of this process is the necessity of updating this information as new information becomes available on each incident. This includes fire investigators, upon completing their work would go back to VFIRS and input any new data on the fire origin and cause along with all supporting information such as first material ignited, etc.

#### **4.3.1 Reporting of Fire deaths and Injuries**

There is a need for a better system of reporting fire and fire related burn injury/death statistics from hospitals and healthcare. It is recommended that VDFP develop and implement the necessary policy and/or procedure regarding the reporting of such statistics by fire and rescue departments as well as hospitals and health care facilities. If a legislation need is identified, the Virginia Fire Services Board encourages it is recommended that the Virginia Department of Fire Programs VDFP to create such and to seek the Governors approval to support such legislation.

#### **4.4 Uniform Statewide Building Code**

Support the promulgation of the Uniform Statewide Building Code (USBC) that to contain requirements for the installation of residential sprinkler systems in all new residential occupancies. If necessary, the VFSB will support the fire prevention associations in their endeavors to seek legislation that would mandate residential sprinkler systems in new residential occupancies.

#### **4.5 Accreditation**

The VFSB support VDFP's efforts to have all VDFP programs meet national level of accreditation through the National Professional Qualifications System (ProBoard) and the International Fire Service Accreditation Congress (IFSAC).

##### **4.5.1 Education, Training, and Certification of Fire Personnel**

It is recommended that VDFP continue to provide certified training to emergency response personnel as well as update such training, as necessary, to have the individual curriculums in compliance with the most recent applicable training standard.

#### **4.6 Fire Code Committee**

VFSB must maintain an active Fire Code Committee to advocate the development of the Statewide Fire Prevention Code and areas of the Statewide Building Code that address fire safety issues. VDFP must provide staff to support including, a representative from the State Fire Marshal Office.

#### **4.7 Statewide Fire Prevention Code**

The method in which the Statewide Fire Prevention Code amendments are adopted, in conjunction with DCHD, must be reviewed and amended to allow the Commonwealth's Fire/Rescue Service to have more control in what amendments are made to the model code being reviewed.

It is recommended that the MOU or MOA between the two VFSB and BHCD Boards be reviewed to better define the code amendment process.

#### **4.8 SFPC Adoption**

Localities should be encouraged to adopt the Statewide Fire Prevention Code and employ staff (fire inspectors) in the same way they have in hiring inspectors for the Building Officials Offices.

#### **4.9 Insurance**

It is recommended that the VFS's representative from the insurance industry continue its participation in all aspects of VFSB activities.

#### **4.10 Uniform Crime Report (UCR)**

Every fire investigator must provide the relevant data to the Uniform Crime Reporting System once the fire is determined to be incendiary in nature. It is recommended that if there is no local fire marshal with investigative authority then the responsibility should be for the local law enforcement to complete the necessary reports.

#### **4.11 Health and Safety**

It is recommended that VDFP support other organizations and agencies that promote firefighter health and safety.

## **5.0: GLOSSARY**

**Board:** Unless mentioned otherwise the Board shall refer to the Virginia Fire Services Board

**Board of Housing and Community Development:** A state Agency reporting to the Secretary of Commerce for the Commonwealth of Virginia. They have the responsibility to promulgate, in conjunction with the Virginia Fire Services Board, the Statewide Fire Prevention Code.

**Coalition:** Unless mentioned otherwise, Coalition shall refer to the Virginia Fire and Life Safety Coalition

**Fire Prevention and Control Committee:** A committee of the Virginia Fire Services Board members assigned to review prevention items including the oversight of the Fire Prevention and Control Plan.

**International Fire Service Accreditation Congress (IFSAC):** The International Fire Service Accreditation Congress (IFSAC) is a not-for-profit, peer-driven, self-governing system of both fire service certifying entities and higher education fire-related degree programs. IFSAC's mission is to plan and administer a high-quality, uniformly delivered accreditation system with an international scope.

**K through 12:** Refers to educational levels of kindergarten through a senior in High School.

**NWCG:** National Wildfire Coordinating Group

**National Fire Protection Association (NFPA):** A private, international, entity dedicated to fire prevention through the development of fire related codes and standards.

**National Professional Qualifications System:** A series of professional standards that outline expectations for a specific discipline in the fire service from firefighter through fire officers. These standards are written by Committee's established through NFPA, with specific guidance and oversight. Each committee on a specific discipline is comprised of experts from that specific field. Final documents are through a consensus vote, which is then offered up for vote by the NFPA membership at their annual meeting. All such documents are offered for peer review by the public.

**National Board on Fire Service Professional Qualifications (Pro Board):** The mission of Pro Board is to establish an internationally recognized means of acknowledging professional achievement in fire service and related fields. Their primary goal is to accredit organizations that certify "uniform" members of public fire departments, both career and volunteer.

**Pro Board:** The National Board on Fire Service Professional Qualifications

**Virginia Department of Emergency Management:** State Agency reporting to the Secretary of Public Safety for the Commonwealth of Virginia. They are responsible for coordinating the state's emergency preparedness, mitigation, response and recovery efforts.

**Virginia Department of Fire Programs (VDFP):** State Agency reporting to the Secretariat of Public Safety for the Commonwealth of Virginia. They are charge with many duties from distribution of the Fire Programs Fund to the delivery of training to Virginia's Fire Service.

**Virginia Fire Incident Reporting System (VFIRS):** The reporting system used by the fire service to document all calls and responses. These are detailed reports that allow for the collection of data to be used in prevention efforts and budget preparation. Data collected includes apparatus and equipment use, personnel and others involved in the fire as well as all aspects of the fire cause and actions of existing installed detection & suppression equipment. VFIRS is critical to the success of the modern fire service today.

**Virginia Fire Services Board (Board):** The Virginia Fire Services Board is created within the Virginia Department of Fire Programs pursuant to § 9-153.1 of the Code of Virginia as seen below. The Board is comprised of 15 members appointed by the Governor. Board members serve four-year terms.

## **6.0 ACRONYMS**

**BCI:** Bureau of Criminal Investigations

**CFFI:** Certified Forensic Fire Investigator

**DHCD:** Department of Housing and Community Development

**ED:** Executive Director

**IAFF:** International Association of Fire Fighters

**IASIU:** International Association of Special Investigation Units

**IFSAC:** International Fire Service Accreditation Congress

**OSHA:** Occupational Safety and Health Administration or Occupational Safety and Health Act

**IAAI:** International Association of Arson Investigators

**ISFSI:** International Society of Fire Service Instructors

**NWCG:** National Wildfire Coordinating Group

**SFMO:** State Fire Marshal's Office

**SARA:** Superfund Amendments and Reauthorization Act

**SBC:** Statewide Building Code

**SFPC:** Statewide Fire Prevention Code

**TTS:** Training and Technical Services

**UCR:** Uniform Crime Report

**USBC:** Uniform Statewide Building Code

**USFA:** United States Fire Administration

**VAHMRS:** Virginia Association of Hazardous Materials Response Specialists

**VDEM:** Virginia Department of Emergency Management

**VDFFP:** Virginia Department of Fire Programs

**VFCA:** Virginia Fire Chief's Association

**VFIRS:** Virginia Fire Incident Reporting System

**VFPA:** Virginia Fire Prevention Association

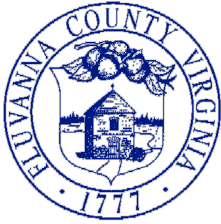
**VFSC:** Virginia Fire Services Council

**VPBSR:** Virginia Public Building Safety Regulations

**VPFF:** Virginia Professional Fire Fighters

**VSFA:** Virginia State Firefighter's Association

**WUI:** Wildland Urban Interface



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## COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

132 Main Street  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
[www.fluvannacounty.org](http://www.fluvannacounty.org)

March 4, 2019

Virginia Department of Fire Programs

Attn: Burn Building Grant Administration

Dear Ms. Theresa Hunter;

This letter is to clarify the misunderstanding at the Live Fire Structure Committee meeting in Virginia Beach on February 21, 2019.

The Fluvanna County grant application for the construction of a fire training burn building indicated a Prototype II, Class B fueled building. **This letter is to request a change to a Prototype II, Class A fueled building.**

Fluvanna County is planning to hire an A/E Firm to design a building of the Prototype II, Class A criteria. At the Virginia Beach meeting the Fluvanna County representatives had mentioned that propane piping only may be pre-piped for future conversion to propane, Class B, heat which created the misunderstanding. I want to confirm that Fluvanna County is requesting to build a Prototype II, Class A building and use the building as a Class A heated training structure. Currently, we have a site cleared, survey work is being conducted and in the near future a full site plan will be completed by our engineering firm. We would like to move ahead with our construction process immediately and hopefully not have to wait until June 2019 for the next Fire Board Meeting.

I appreciate your assistance with this request and if you require more information please get back in contact.

Respectfully,

Benjamin Powell  
Project Manager

CC: Steve Nichols, Fluvanna County Administrator  
John Lye, Fluvanna County Fire and Rescue President



## Roanoke Valley Regional Fire-EMS Training Center

TO: Theresa Hunter-VDFP

FROM: Brian Witt  
Battalion Chief-Training Roanoke County Fire and Rescue

DATE: 5-23-2019

SUBJECT: Request to convert the Class B Burn Building to Class A

Ms. Hunter,

On behalf of the Fire Chief's from Roanoke County Fire and Rescue, Roanoke Fire-EMS, and Salem Fire-EMS, I would like to request for the Burn Building Committee to review a request to convert our current Class B burn Building to a Class A. Our current Burn Building was placed in service 2009 and was inspected by The Structures Group, Inc. in 2013. We would like to request the permission to move forward on converting from Class B to Class A after several months of discussion. One of the main issues for us is the ongoing cost of repairs. We would like to ask to be added to the agenda for any questions for the upcoming Burn Building Committee meeting prior to the Fire Board meeting on Friday May 31, 2019. If you have any questions please let me know.

Thank You

Brian Witt  
Battalion Chief-Training Roanoke County Fire and Rescue  
(540)-777-8739  
[bwitt@roanokecountyva.gov](mailto:bwitt@roanokecountyva.gov)

# Virginia Fire Services Board

## MOTION

Committee (check one): ☐ Fire Education & Training ☒ Fire Prevention & Control  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: 5/31/19

Motion made by: ☒ Committee or name: \_\_\_\_\_

Second (if required): \_\_\_\_\_

Signature of presenter of motion: E. H. Smith

MOTION TO:

TO MOVE THE AMENDED FIRE CONTROL AND  
PREVENTION PLAN DATED 5/29/19 FORWARD AND  
APPROVE ITS ADOPTION WITH THE AMENDMENT TO  
SECTION 4.7 AS APPROVED.

Amended: (y/n)

Motion Carried: ☒

Vote: Unanimous: \_\_\_\_\_

Motion Failed: \_\_\_\_\_

Majority: \_\_\_\_\_

Abstentions: \_\_\_\_\_

# Virginia Fire Services Board

## MOTION

Committee (check one): ☐ Fire Education & Training ☒ Fire Prevention & Control - Codes + Standards  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: 5/14/19

Motion made by: ☐ Committee or name: Perry Weller

Second (if required): Mike Perdue

Signature of presenter of motion: [Signature]

### MOTION TO:

Approve the committee's recommendations to Chapter 24  
and 27 of the 2018 Virginia Statewide Fire Prevention Code.  
These changes will be submitted to the 2018 Code  
Development process for consideration ~~at the~~ at the  
workgroup sessions.

Amended: (y/n)

Motion Carried: ✓

Vote: Unanimous: ✓

Motion Failed:       

Majority:       

Abstentions:

# Virginia Fire Services Board

## MOTION

Committee (check one): ☐ Fire Education & Training ☐ Fire Prevention & Control  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: 5-31-19

Motion made by: ☒ Committee or name: Walt Bailey

Second (if required): Betty

Signature of presenter of motion: 

### MOTION TO:

Grant Approval to Remo Co. to  
convert this Building from Class B to A  
Based on TSG's Approval

Amended: (y/n)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion Carried: \_\_\_\_\_

Vote: Unanimous: \_\_\_\_\_

Motion Failed: \_\_\_\_\_

Majority: \_\_\_\_\_

Abstentions: \_\_\_\_\_

# Virginia Fire Services Board

## MOTION

Committee (check one): ☐ Fire Education & Training ☐ Fire Prevention & Control  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: 5/31/19

Motion made by: ☒ Committee or name: Betty Renee Nobles

Second (if required): Judith Sturcelly

Signature of presenter of motion: \_\_\_\_\_

### MOTION TO:

approve Florence Request to change  
app. - Producers Change

Amended: (y/n)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion Carried: ✓

Motion Failed: ✓

Vote: Unanimous: \_\_\_\_\_

Majority: \_\_\_\_\_

Abstentions: \_\_\_\_\_

# Virginia Fire Services Board

## MOTION

Committee (check one): ☒ Fire Education & Training ☐ Fire Prevention & Control  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: May 31<sup>st</sup>, 2019

Motion made by: ☒ Committee or name: David C. Hankley

Second (if required): Stephen Kavan

Signature of presenter of motion: 

MOTION TO:

Allow Prince George County to use Burn Building  
Grant to purchase & develop a metal container type  
Burn Building and ~~provide~~ provide BOMBS support  
for this type structure

Amended: (y/n)

Motion Carried: \_\_\_\_\_

Vote: Unanimous: \_\_\_\_\_

Motion Failed: \_\_\_\_\_

Majority: \_\_\_\_\_

Abstentions: \_\_\_\_\_

# Virginia Fire Services Board

## MOTION

Committee (check one): ☐ Fire Education & Training ☒ Fire Prevention & Control  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: APRIL 22, 2019

Motion made by: ☐ Committee or name: BRIAN MCGRAW

Second (if required): ROB FARRELL

Signature of presenter of motion: BH 19

### MOTION TO:

PRESENT THE UPDATES AGREED TO BY THE  
FP&C COMMITTEE DURING THIS MEETING TO  
THE FULL BOARD AT THE MAY 31 VFSB MEETING,  
WITH EDITORIAL REVISIONS/UPDATES BY STAFF  
THIS IS A CONDITIONAL MOTION THAT WILL  
BE IN EFFECT IN THE EVENT THE FP&C COMMITTEE  
CANNOT/DOES NOT MEET PRIOR TO THE MAY 31 VFSB MTG.

Amended: (y/n)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion Carried: X

Vote: Unanimous: X

Motion Failed: \_\_\_\_\_

Majority: \_\_\_\_\_

Abstentions: \_\_\_\_\_

# Virginia Fire Services Board

## MOTION

Committee (check one): ☐ Fire Education & Training ☒ Fire Prevention & Control - Codes & Standards  
☐ Finance ☐ Administration & Policy ☐ Virginia Fire Services Board

Date: 4/11/19

Motion made by: ☐ Committee or name: Monroe

Second (if required): Linda

Signature of presenter of motion: [Signature]

### MOTION TO:

Approve the Committee's recommendations to Chapters 20-<sup>23</sup>~~27~~ and 28-39  
of the 2018 Virginia <sup>Statewide</sup> Fire Prevention Code. These changes will  
be submitted to the 2018 Code Development ~~Code~~ process  
for consideration at the May 23rd Workgroup Session.

Amended: (y/n)

NO

Motion Carried: ☒

Vote: Unanimous: ☒

Motion Failed: ☐

Majority: ☐

Abstentions: ☐