

VIRGINIA FIRE SERVICES BOARD

Administration, Policy and Finance Committee

Wednesday, June 10, 2020

Video Conference utilizing Google Hangouts

1:00pm

A regular meeting of the Administration, Policy and Finance Committee was held virtually utilizing Google Hangouts, Vice Chair Jim Stokely chaired the committee. A quorum was present.

COMMITTEE MEMBERS PRESENT

James Moore Stokely

James Calvert

Stephanie Koren

David Collins Hankley

Ernie Little

Walt Bailey

Lee Day

BOARD MEMBERS PRESENT

Scott Garber

COMMITTEE MEMBERS ABSENT

N/A

GUESTS PRESENT

Larry Gwaltney

AGENCY MEMBERS PRESENT

Travis Rickman

Brook Pittinger

Theresa Hunter

Bill Mackay

Robert Dube

Jeffrey Liebold

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CHANGES IN THE AGENDA

No Changes

PUBLIC COMMENTS

There were no public comments made.

CONSENT AGENDA

No Changes to the previous meeting minutes member Jimmy Calvert moved to approve the previous minutes with a second from Board Member Ernie Little and the previous minutes were approved.

COMMENTS FROM THE COMMITTEE CHAIR

The Chairman did not have any comments and moved directly to the discussion on the increase of ATL minimums

UNFINISHED BUSINESS

A. Topic: Discussion on the Increase of Aide to Localities Minimums

Motion: A motion was made by Lee Day and seconded by Jimmy Calvert to send the following motion forward as a recommendation to the Full Board. Motion: "Substitute Motion to Increase the Aid to Localities minimums from \$10,000 to \$15,000 for towns and from \$20,000 to \$30,000 for counties and cities for only Fiscal Year 2021. Pending Budget Projections to accommodate an increase for all localities. In the event of a budget projection shortfall, the Virginia Fire Services Board directs Virginia Department of Fire Programs Staff to format new minimums to ensure all localities remain at or above the Fiscal Year 2020 funding level."

Topic Discussion: The Chairman of the Virginia Fire Services Board stated that at this time projections for insurance funds is not none and that in the event of a shortfall it was not the original intention to take money away

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from any localities and that the main goal of this increase should be to increase the minimums and ensure that all localities receive at least the amount that was allocated to them during the 2020 fiscal year. He suggested that the committee move forward with the increase of the minimums as previously discussed. The Chairman also inquired about how the COVID Pandemic would affect the next ATL cycle due to fiscal implications related to the pandemic shutdown.

The Chairman of the committee made comments to echo the chairman of the board and asked for VDFP staff to draft an appropriate motion to bring forth to the full board that would allow for staff to adjust the increase of the minimums in case of a budget shortfall to ensure that no localities would be adversely effected by this change during this difficult time. The chairman of the committee James Stokely talked about how he did not think that the pandemic would have an effect on the insurance premiums but agreed that caution was needed so it was agreed upon to make the increase for one year. Please find the proposed substitute motion that was constructed by staff to aide in the committees work to bring to the full board for approval:

“Substitute Motion to Increase the Aid to Localities minimums from \$10,000 to \$15,000 for towns and from \$20,000 to \$30,000 for counties and cities for only Fiscal Year 2021. Pending Budget Projections to accommodate an increase for all localities. In the event of a budget projection shortfall, the Virginia Fire Services Board directs Virginia Department of Fire Programs Staff to format new minimums to ensure all localities remain at or above the Fiscal Year 2020 funding level.”

Brook Pittinger clarified to the committee about how ATL funds are collected and when the effects of the COVID Pandemic will be felt in FY 2022.

The committee chairman asked for clarification on whether or not this motion needed to come from the committee to the full Board. The Chairman decided that it would appropriate and prudent for the committee to make a motion to suggest the substitute motion to the full board.

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Vote: The Committee voted unanimously to send the substitute motion recommendation to the full board for approval

Motion Action: Send the substitute motion to the full board for approval on Friday, June 12th.

NEW BUSINESS

A. **Topic:** Greene County Fire & EMS Study

Motion: The motion was made by Ernie Little and seconded by Jimmy Calvert to approve the study and send it to the full board for approval on June 12th.

Topic Discussion: N/A

Vote: The Committee voted unanimously to send the study forward to the full board for final approval.

Motion Action: To send the Greene County Fire & EMS Study as written to the Full Board for final approval on Friday, June 12th.

B. **Topic:** Southampton County Fire & EMS Study

Motion: The motion was made by David Hankley and seconded by Ernie Little to approve the study and send it to the full board for approval on June 12th.

Topic Discussion: Walt Bailey discussed the work on the study and talked about the minor changes that were made by Jimmy Calvert and himself on the study.

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Vote: The Committee voted unanimously to send the study forward to the full board for final approval.

Motion Action: To send the Southampton County Fire & EMS Study as written to the Full Board for final approval on Friday, June 12th.

C. **Topic:** Nottoway County Fire & EMS Study Request

Motion: To approve the Nottoway County Fire & EMS Study request and send it to the Full board for approval on Friday, June 12th for final approval. The motion was made by member Ernie Little and was properly seconded by James Calvert.

Topic Discussion: The committee discussed how the Fire & EMS process would move forward with the current pandemic situation. The board clerk voiced that he was working with the localities and the agency to determine the best time to move forward safely to conduct the study.

Vote: It was unanimously supported by the committee to send to the full board for final approval on Friday, June 12th.

Motion Action: To send the Nottoway request forward to the full board for approval on Friday, June 12th..

ADJOURNMENT

Committee had a motion to adjourn by Lee Day motion properly seconded by Ernie Little, the committee adjourned at 1:45pm

Clerk of the Committee

Travis Rickman

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REVIEWED BY:

Brook Pittinger