

**VIRGINIA FIRE SERVICES BOARD**

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Fire Prevention & Control Committee  
Wednesday, June 10, 2020  
Video Conference utilizing Google Hangouts  
9:00am

A regular meeting of the Fire Prevention & Control Committee was held electronically through Google Hangouts because of the State of Emergency initiated by the Honorable Ralph Northam, Governor of Virginia. Ernie Little facilitated this meeting with a quorum present.

**COMMITTEE MEMBERS PRESENT**

Keith Johnson  
Ernie Little  
Walt Bailey  
Scott Garber  
Dennis Linaburg  
Robert Farrell

**BOARD MEMBERS PRESENT**

James Moore Stokely

**COMMITTEE MEMBERS ABSENT**

Rick Gregory

**GUESTS PRESENT**

Larry Gwaltney  
Andrew Milliken

**AGENCY MEMBERS PRESENT**

Travis Rickman	Brook Pittinger
Mike Reilly	William Mackay
Robert Dube	

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### **CHANGES IN THE AGENDA**

No Changes

### **PUBLIC COMMENTS**

There were no public comments made.

### **CONSENT AGENDA**

No Changes to the previous meeting minutes member Keith Johnson moved to approve the previous minutes with a second from Scott Garber and the previous minutes were approved.

### **COMMENTS FROM THE COMMITTEE CHAIR**

The Chairman discussed how it was great to see everyone due to the COVID pandemic we have not been able to meet for a while. He stated that there were some items that we will be discussing today that are very important to us and was excited to be able to meet virtually.

### **UNFINISHED BUSINESS**

1. **Topic:** BHCD/ VFSB Memorandum of Understanding

**Motion:** N/A

**Topic Discussion:** The Chairman discussed how the current MOU has not been updated since 2012 and that the Fire Voice is weakened by this current MOU. The Committee discussed how this process should not be done in a vacuum and wanted more information relating to the MOU. The clerk pointed out that both current BHCD and VFSB had a completely different makeup when the MOU was last updated. The Chairman wants to see a more cooperative effort to make sure that this is a joint effort with the Board of Housing and Community Development.

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**Motion Action:** The Chairman wants to have the committee look at the current MOU and make suggestions. They get together soon to gather a working document to bring forward to suggest to BHCD. The Chairman asked the members of the committee to send all proposed changes to the clerk of the committee to be compiled into a document.

### **NEW BUSINESS**

1. **Topic:** Review and approval of Chapters 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 38, and 39 edits of the Virginia Statewide Fire Prevention Code

**Motion:** Member Keith Johnson made the motion to approve the Chapters 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 38, and 39 edits of the Virginia Statewide Fire Prevention Code and send it to the full board for final approval. The motion was properly seconded by Dennis Linaburg.

**Topic Discussion:** Andrew Milliken spoke to the committee and talked about the Hundreds of edits that have been worked on by the Code and Standards Subcommittee. The Chairman thanked Andrew for all of his work

**Vote:** Unanimous

**Motion Action:** Present it to the full board meeting on Friday, June 12th 2020 for full board approval.

2. **Topic:** Amendment to the VFSB Rules of Procedures

**Motion:** To approve the amendment of “a majority” to “5” and send to the full board for final approval was made by Keith Johnson and Seconded by Dennis Linaburg.

**Topic Discussion:** The Chairman discussed the issue of the committee not being able to obtain a quorum and how that has resulted in the committee getting further behind on the DHCD code making process. The committee clerk clarified that this amendment will aid in making the subcommittee more accessible to all members which currently

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reside all over the state. The Chairman stressed the importance of this amendment and believed that this would help the subcommittee get more done and help the fire service remain proactive with the code making process. The Chairman did make it clear that Walt Bailey the VFSB Chairman is supportive of this measure and appreciated all that the subcommittee currently does for the board.

**Vote:** Unanimous

**Motion Action:** Present it to the full board meeting on Friday, June 12th, 2020 for full board approval.

**FINAL COMMENTS:** The committee Clerk along with the Chairman highlighted two future meetings that will be taking place regarding the promulgation of the Statewide Fire Prevention Code.

June 26<sup>th</sup> Joint Public Hearing of the VFSB and BHCD.  
June 11<sup>th</sup> DHCD Workgroup Meeting

**ADJOURNMENT**

Committee had a motion to adjourn by Keith Johnson motion properly seconded by Dennis Linaburg, the committee adjourned at 9:35am

Clerk of the Committee  
Travis Rickman

**REVIEWED BY:**

Brook Pittinger