

# **VIRGINIA FIRE SERVICES BOARD**

Administration, Policy & Finance Committee  
Thursday, February, 24, 2022  
Virginia Beach Convention Center  
Meeting Rooms 5ABC  
10:30am

## **MINUTES**

### **1. CALL TO ORDER**

A regular meeting of the Administration Policy & Finance Committee was held at the Virginia Beach Convention Center in Virginia Beach, VA. Chief Keith Johnson served as Chair.

### **2. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

### **3. ROLL CALL**

#### Committee Members Present:

**Keith Johnson, Chair – Virginia Fire Chiefs Association (VFCA)**

Jerome Williams (T&E Committee Chair) – Certified Fire Service Instructor

Ernest Little (FP&C Committee Chair) – Virginia Fire Prevention Association (VFPA)

Bettie Reeves-Nobles (LFTS Committee Chair) – General Public

Ben Reedy – Insurance Industry

**R. Scott Garber, Chair – Local Fire Marshal**

#### Committee Members Absent:

Lee Day – Virginia Fire Services Council (VFSC)

#### Non-Committee Board Members Present:

Claudia Cotton – Board of Housing & Community Development (BHCD)

Steve Sites – Virginia Municipal League (VML)

James Poindexter – Virginia Professional Firefighters Association (VPPF)

Abbey Johnston – Virginia State Firefighters Association (VSFA)

James Calvert – Member of Industry Representing SARA Title III/OSHA

### **4. GUESTS PRESENT**

#### Agency Staff Present:

Garrett Dyer

Brook Pittinger

Amanda Kennedy

Jamey Brads

Theresa Hunter

# **VIRGINIA FIRE SERVICES BOARD**

Administration, Policy & Finance Committee  
Thursday, February, 24, 2022  
Virginia Beach Convention Center  
Meeting Rooms 5ABC  
10:30am

## **5. SIGN-IN SHEET FOR GUESTS**

## **6. CHANGES IN THE AGENDA – N/A**

## **7. PUBLIC COMMENTS**

There were no public comments made

## **8. CONSENT AGENDA**

- A. Approval of the minutes of the previous meeting - NA

## **9. REPORT FROM VDFP ADMINISTRATION**

### **A. VFSB Budget Review**

Theresa Hunter provided an overview of the budget with a budget document. Scott County has been paid 75% of project. Funding has been set aside funding for projects. Total payment YTD 3.8 million available. Unobligated fund to 1.1 million.

### **B. ATL Disbursement Status**

Last payment made in December to 62 localities totaling 6.7 million  
Have 29 localities to pay 3.9 million in next payment cycle which is March 18th  
114 localities outstanding totaling 7.1 million  
1st forfeiture notice will be sent in April. Will report out on the list at the April meeting.  
At the April meeting will have to address the ATL minimums.

### **C. Upcoming Open Grant Application Periods**

Conference and Education application is due July 1st.  
VFIRS Grant due July 1st through August 31st.  
Regional Fire Training Facilities Grant due July 1st through August 31st.  
Burn Building Grant: New and renovation projects due January 1st and July 1st.

## **10. COMMENTS FROM COMMITTEE CHAIR**

Johnson provided an update to committee on his meetings with the Secretary Moser.

## **11. UNFINISHED BUSINESS**

- A. Montgomery County Fire & EMS Study – Motion to Approve

**Motion:** Motion was made to approve study.

**Topic Discussion:** N/A

**Vote:** unanimous

**Action:** Motion Carries

# **VIRGINIA FIRE SERVICES BOARD**

Administration, Policy & Finance Committee  
Thursday, February, 24, 2022  
Virginia Beach Convention Center  
Meeting Rooms 5ABC  
10:30am

B. Town of Lebanon Fire & EMS Study – Motion to Approve

**Motion: Table the approval until the finalization of the study**

**Topic Discussion:** Chief Pittinger has presented the information of review this study and return to the town for finalization.

**Vote:** unanimous

**Action:** Motion Carries

## **12. NEW BUSINESS**

A. Fire & EMS Study Request – Pulaski County

**Motion: Motion made to complete the study and assign committee.**

**Topic Discussion:** Chair will discuss the need for volunteers at the Full Board meeting on Friday.

**Vote:** unanimous

**Action:** Motion Carries

B. 2022 Virginia General Assembly Updates

**Motion:N/A**

**Topic Discussion:** The following 2022 Virginia General Assembly bills were discussed:

- i. HB746 – Volunteer Fire Department Training Fund
- ii. HB793 – Traffic Incident Management Vehicle – Secondary Warning Lights
- iii. SB400 – Agritourism Event Buildings – Authorizes BHCD to Promulgate Regulations Related to Buildings
- iv. HB131 – VRS – Enhanced Retirement Benefits for 911 Dispatches (laid on table)
- v. Budget Amendment - Residential Fire Safety Fund

**Vote:** N/A

**Action:** Motion Carries

**ADJOURNMENT** - The Board adjourned at 11:09

# **VIRGINIA FIRE SERVICES BOARD**

Administration, Policy & Finance Committee  
Thursday, February, 24, 2022  
Virginia Beach Convention Center  
Meeting Rooms 5ABC  
10:30am

Clerk of the Committee: Amanda Kennedy

