

# Service Area Plan

## Department of Fire Programs

Technical Assistance and Consultation Services (74404)

### Service Area Background Information

#### Service Area Description

VDFP provides expertise and consultation to fire and emergency service providers across the Commonwealth on subjects including: Aircraft Rescue & Firefighting, Heavy & Technical Rescue, Marine Fire Fighting, Motorsports Safety, Hazardous Materials, Incident Management, and Logistical Support with 41 fully-equipped trailers.

VDFP is dedicated to the safety of Virginia citizens, as well as that of fire and emergency service providers. VDFP gathers data and disseminates information to ensure the identification and promotion of best practices to address all hazards.

#### Service Area Alignment to Mission

Providing technical assistance and serving as an advocate to fire and emergency services agencies are both specifically listed in our mission statement.

#### Service Area Statutory Authority

In § 9.1-203 the Virginia Fire Services Board(VFSB) is tasked to "provide technical assistance and advice to local fire departments, other fire service organizations, and local governments." The is filled via the VFSB and the agency.

#### Service Area Customer Base

Customer(s)	Served	Potential
Citizens of the Commonwealth	7,459,827	7,459,827
Fire and Emergency Services	23,141	30,000
Government (state and local)	400	400

#### Service Area Partners

##### **Local governmental agencies**

Consult on training and serve as subject matter experts on training, apparatus, station location, and best practices.

#### Service Area Partners

##### **Public and Private Organizations**

VDFP partners with public and private organizations in regards to accreditation, national standards and policies, and on national fire and emergency service initiatives.

#### Service Area Partners

##### **State Agencies**

Work closely with state agencies in areas of mutual interest for emergency management and preparedness.

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#### **Service Area Products and Services**

- VDFP provides curricula packages created by subject matter experts correlated to the national standards.
- VDFP publishes best practices on our website and through our agency bimonthly publication.
- Upon request, the Virginia Fire Services Board in conjunction with the Agency produce locality specific studies of their fire and emergency services.
- VDFP sends program specific updates to interested parties via email list serve.
- Through our 1403 Safety Compliance Officer Program we provide monitoring of live burn operations to ensure compliance with National Fire Protection Agency (NFPA) 1403.

#### **Service Area Human Resources Summary**

##### **Service Area Human Resources Overview**

##### **Service Area Full-Time Equivalent (FTE) Position Summary**

Effective Date:

Total Authorized Position level .....	0
Vacant Positions .....	0
Non-Classified (Filled).....	0
Full-Time Classified (Filled) .....	0
Part-Time Classified (Filled) .....	0
Faculty (Filled) .....	0
Wage .....	0
Contract Employees .....	0
Total Human Resource Level .....	<b>0</b>

##### **Factors Impacting Service Area Human Resources**

##### **Anticipated Changes in Service Area Human Resources**

#### **Service Area Financial Summary**

	<b><u>Fiscal Year 2007</u></b>		<b><u>Fiscal Year 2008</u></b>	
	<b>General Fund</b>	<b>Nongeneral Fund</b>	<b>General Fund</b>	<b>Nongeneral Fund</b>
<b>Base Budget</b>	\$0	\$418,000	\$0	\$418,000
<b>Changes To Base</b>	\$0	\$0	\$0	\$0
<b>SERVICE AREA TOTAL</b>	<b>\$0</b>	<b>\$418,000</b>	<b>\$0</b>	<b>\$418,000</b>

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## Service Area Objectives, Measures, and Strategies

### Objective 74404.TA1

***Serve as a clearing house for best practices and information dissemination on a broad spectrum of initiatives at the state and national level.***

By serving as a clearing house for best practices VDFP excels in providing technical assistance and consultation services. Through podium based training, participation in national initiatives, and by publication of best practices serves as a clearing house for best practices.

### This Objective Has The Following Measure(s):

- **Measure 74404.TA1.01**

***Best practice internet tracking***

**Measure Type:** Output

**Measure Frequency:** Monthly

**Measure Baseline:** 6900 website hits in May 2005

**Measure Target:** 7590 website hits in May 2006

**Measure Source and Calculation:**

VDFP uses WebTrends software to track hits on certain web pages that contain best practices tips and information.

### Objective 74404.TA1 Has the Following Strategies:

- Continued participation on committees at the state and national level.
- Continued identification and publication of best practices as they are identified.