

# Service Area Plan

## Department of Fire Programs

### Burn Building Grants (76402)

## Service Area Background Information

**Service Area Description**

The Virginia Fire Services Board provides grants to localities for the repair and construction of burn buildings. Burn buildings are unoccupied structures whose sole use from 'point of initial construction' is/was for the purpose of training firefighters in a 'live flame' experience.

**Service Area Alignment to Mission**

Providing financial assistance to communities is specifically identified in our mission statement.

**Service Area Statutory Authority**

§ 38.2-401 provides for this sub-program under the Fire Programs Fund.

**Service Area Customer Base**

Customer(s)	Served	Potential
Citizens of the Commonwealth	7,459,827	7,459,827
Fire and Emergency Services	23,141	30,000
Government (state and local)	324	324

**Service Area Products and Services**

- Burn Building grant funds to localities in order to construct or repair burn buildings, which are essential to safely training firefighters under "live" flame and similar conditions.

**Service Area Financial Summary**

Burn Building grants are provided from the Fire Programs Fund, Fire Services Grant Program. As set forth under policy guidance by the Virginia Fire Services Board, presently up to \$430,000 may be awarded for a new construction burn building project and repair projects are approved on a case-by-case basis.

	<b><u>Fiscal Year 2007</u></b>		<b><u>Fiscal Year 2008</u></b>	
	<b><u>General Fund</u></b>	<b><u>Nongeneral Fund</u></b>	<b><u>General Fund</u></b>	<b><u>Nongeneral Fund</u></b>
<b>Base Budget</b>	\$0	\$975,000	\$0	\$975,000
<b>Changes To Base</b>	\$0	\$0	\$0	\$0
<b>SERVICE AREA TOTAL</b>	<b>\$0</b>	<b>\$975,000</b>	<b>\$0</b>	<b>\$975,000</b>

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**Service Area Objectives, Measures, and Strategies**

**Objective 76402.B1**

***Streamline Burn Building Grant Administration***

Streamlining grant administration is pivotal in improving business processes.

**This Objective Supports the Following Agency Goals:**

- Improve Business Processes  
( By streamlining our burn building grants administration it will aid in our overall goal of improving our business processes, which will help us to serve our customers better.)
- Streamline Grant Processes  
( Effective and efficient grant administration is mission critical, therefore continual assessment and streamlining of our burn building grant program is essential.)

**This Objective Has The Following Measure(s):**

- **Measure 76402.B1.01**

***Burn Building Grant Processing***

**Measure Type:** Input

**Measure Frequency:** Annually

**Measure Baseline:** 18 month turnaround for repairs, 32 month turnaround for new construction  
(turnaround = grant award-to-completion by recipient)

**Measure Target:** 12 month turnaround for repairs, 24 month turnaround for new construction  
(turnaround = grant award-to-completion by recipient)

**Measure Source and Calculation:**

Accurate in-house recording of application date, application approval, funding year, draws on allocation, and building completion.

**Objective 76402.B1 Has the Following Strategies:**

- Establish an action team; determine mandates versus agency administrative requirements; analyze current processes; identify potential solutions; beta test our chosen solution; adopt and train staff; and schedule periodic reviews to ensure effectiveness.

**Objective 76402.B2**

***Provide a safe, controlled environment for training firefighters.***

Live fire training is an essential part of firefighter training. Firefighting is an inherently dangerous occupation. Providing a safe, controlled environment for this training is essential. The burn building grant program strives to provide these essential structures across the Commonwealth making it easy for any department to have access to this safe, controlled live-burn environment for training.

**This Objective Supports the Following Agency Goals:**

- Streamline Grant Processes  
( Providing burn building grants is an essential element in providing safe, controlled environments for training centers.)

**This Objective Has The Following Measure(s):**

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- **Measure 76402.B2.02**

- Live-Fire Training Injury Tracking**

- Measure Type:** Outcome

- Measure Frequency:** Annually

- Measure Baseline:**

- Measure Target:**

- Measure Source and Calculation:**

- Internal tracking based on injury reports turned in by lead-instructors upon occurrence of injury,

**Objective 76402.B2 Has the Following Strategies:**

- Utilize subject matter experts to continually assess burn building advances and to recommend "best practices" for the construction and repair of these buildings. Also have compliance officers on-hand during live-burn training exercises to ensure safety precautions are in-place.