

Board of Supervisors

Sidney Johnson
North Election District

Margaret H. "Prue" Davis
South Election District

Edwin E. "Bud" Smith, Jr.
Central Election District

E. Stanley Langford
Greater
Tappahannock
Election District

A. Reese Peck
County Administrator



Established 1692

Essex County Virginia

December 16, 2014

202 S. Church Lane
Post Office Box 1079
Tappahannock, Virginia 22560
(804) 443-4331
Fax (804) 445-8023
www.essex-virginia.org

Virginia Fire Services Board
1005 Technology Park Drive
Glen Allen, VA 23059

Dear Sir/Madam:

This is to request the services of the Virginia Fire Services Board (VFSB) in conducting a complete and thorough review on the Fire and EMS system in Essex County. This study has the support of the Essex County Board of Supervisors and the County Administration and was approved during the July 15, 2014 board meeting.

The request areas of the concentration of this study includes:

- o Overall organization and structure of fire/EMS system
- o Assessment of training delivery system for fire/EMS
- o Policy/Procedure/Standards applicable to all fire/EMS staff including:
 - Minimum training standards
 - Responding interval standards
- o Fire/EMS apparatus fleet (current and future needs)
- o Improved service delivery (direction for the future)
- o Assessment of training delivery system for our dispatch center
- o Policy/Procedure/Standards applicable to all dispatched emergency's

Department of Fire Programs

DEC 18 2014

Administration

It is the Board's and my proposal to have a complete and thorough review of our fire/EMS system and a comprehensive list of recommendations to enhance the delivery of services for our citizens. Your efforts toward completing this study within an approximate six month time frame would be greatly appreciated.

James Brann Chief of Public Safety will serve as principle contact between Essex County and the Virginia fire Services Board. He will be responsible for the correspondence of feedback to all relevant stake holders. He can be contacted at (804)443-4059.

Thank you for your assistance on this matter. Please feel free to contact James Brann with any additional questions. We look forward to working with you and the Virginia Fire Services Board in the near future.

Sincerely:

A Reese Peck
County Administrator
Essex County, VA.