

## **VIRGINIA FIRE SERVICES BOARD**

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Live Fire Structure Committee  
Friday, December 13, 2019  
Virginia Department of Fire Programs Headquarters  
9:00am

A regular meeting of the Live Fire Structure Committee was held at the Virginia Department of Fire Programs in Glen Allen, VA at 9:00 am on Friday December 13, 2019. Committee Chair, Lee Day facilitated this meeting. The committee had a constituted Quorum.

### **COMMITTEE MEMBERS PRESENT**

Lee Day  
James Calvert  
James Stokely  
Stephanie L. Koren  
David Hankley  
Bettie Reeves-Nobles

### **BOARD MEMBERS PRESENT**

Keith Johnson  
Jerome Williams  
Dennis Linaburg

### **COMMITTEE MEMBERS ABSENT**

Rick Gregory

### **GUESTS PRESENT**

Jason Irby    Carl Roberts    Jay Cullivan    Larry Gwaltney  
Jeff Liebold    Cyndi Tole    Michael A. Matthews

### **AGENCY MEMBERS PRESENT**

Travis Rickman	Brook Pittinger
Mike Reilly	Brenda Scaife
Theresa Hunter	John Fugman
Bill MacKay	Briant Atkins

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**CHANGES IN THE AGENDA**

N/A

**PUBLIC COMMENTS**

There were no public comments made.

**COMMENTS FROM THE COMMITTEE CHAIR**

N/A

**UNFINISHED BUSINESS**

N/A

**NEW BUSINESS**

**Topic:** The Structure Group presentation on the conversion of a Live Fire Structure from Class B Fires to Class A

**Motion:** N/A

**Topic Discussion:** Questions were asked of the presenter by different board members concerning the cost of conversion and certain requirements that would result from changes in regulation.

**Vote:** N/A

**Motion Action:** N/A

**Topic:** Virginia Fire Incident Reporting System Grant Awards approval for Fire Departments Recommended for VFIRS Hardware Grant, FY2020:

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Glade Spring Fire Department: \$700

Troutville Fire Department: \$700

City of Poquoson Fire/Rescue: \$700

Accomack 00108 Tasley Volunteer Fire Co.: \$700

Boydton Volunteer Fire Department: \$700

Halifax 8703 Oak Level VFD: \$700

Sussex 18302 Stoney Creek: \$700

Halifax 8311 Virgilina VFD: \$700

Sussex 18305 Sussex Courthouse: \$700

Halifax 8309 Triangle VFD: \$700

Sussex 18303 Wakefield: \$700

Halifax 8302 Cluster Springs VFD: \$700

Sussex 18304 Waverly: \$700

Halifax 8305 Midway VFD: \$700

Sussex 18301 Jarrat: \$700

Halifax 8310 Turbeville VFD: \$700

Shenandoah Volunteer Fire Company: \$700

Harrisonburg Fire Department: \$700

**In the total amount of: \$12,600.00**

**Motion:** To approve VFIRS Grant award to the attached Recommendation for Fire Departments in a total of \$12,600 and send it to the full board for approval. Motion made by Lee Day and seconded

**Topic Discussion:** It was confirmed that there were sufficient funds to disperse these grants.

**Vote:** Unanimous

**Motion Action:** Present it to the full board meeting on Friday, December 13th, 2019.

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**Topic: Spotsylvania Conversion Request**

**Motion:** To Approve Spotsylvania conversion request and send it to the full board for final approval. Motion was made by Bettie Reeves-Nobles and seconded

**Topic Discussion:** N/A

**Vote:** Approved with one abstention. Jim Stokely Abstained from that vote

**Motion Action:** Present it to the full board meeting on Friday, December 13th, 2019.

**Topic: Fluvanna Project Extension**

**Motion:** To approve the no cost Fluvanna project extension and send it to the full board for final approval. Motion made by James Stokely and seconded.

**Topic Discussion:** Question was asked to Fluvanna representative by member Lee Day to see what the current status of the conversion was as of today.

**Vote:** Unanimous

**Motion Action:** Present it to the full board meeting on Friday, December 13th, 2019.

**ADJOURNMENT**

Motion was made to adjourn by Bettie Reeves-Nobles and seconded committee adjourned at 9:30am

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Clerk of the Committee: Travis Rickman

**REVIEWED BY:**

Brook Pittinger

Deputy Executive Director